

MINUTES OF MEETING
JACKSON SCHOOL BOARD
Jackson Grammar School
August 24, 2010

1. **Call to Order:** The Aug. 24th meeting of the Jackson School Board was called to order by Chairman Kearns at 6:00 p.m. Also present were Lauren Synnott, Keith Bradley, Joe Kopitsky, Dr. Carl Nelson and Gayle Dembowski. Genn Anzaldi joined the meeting at 6:15 p.m. There were three staff members present.
2. **Approve Minutes (7-7-10): Motion was made by Mr. Bradley, seconded by Ms. Synnott, to approve the Minutes of the July 7th special meeting as circulated. Motion carried with two votes in the affirmative and abstentions by Messrs. Kearns and Kopitsky.**
3. **Citizen Comments:** None.
4. **Presentation of School Programs/FYI Items:**
 - A. **SAU – Other School Board Reports –** Dr. Nelson announced there will be an SAU Executive Board meeting on Sept. 9th at 6:00 p.m. at Pine Tree School, followed by an SAU full Board meeting at 6:30 p.m.
5. **Old Business:**
 - A. **Wetlands Project – The Dam –** Dr. Nelson stated that project is complete and they have a report from the State approving the project. He noted it was relatively inexpensive. Mr. Kearns thanked all who helped to get that accomplished so quickly.

Ms. Dembowski noted that Dexter Harding had asked about the wetlands/playground and wanted to keep that in the forefront. Mr. Kearns said they were trying to find a time to hold a public forum. It was agreed a date would be set for this at the Sept. meeting.
6. **Instructional Issues:** None.
7. **Consider Personnel Actions:**
 - A. **Consider Increase in Hours of Melissa Grady – Motion by Mr. Kopitsky, second by Mr. Bradley, that the Board approve increase in hours for Melissa Grady as Special Education Aide.** Ms. Dembowski explained the fact that they hired Meredith Piotrow as Library Media Specialist, decreasing her hours as Special Ed Aide, had been discussed at the July Special Meeting, and they would like Melissa Grady to cover those hours, bring her to 26 hours per week. Mr. Bradley questioned whether it should be approved for “up to 30 hours” so the Board would not have to revisit this. Ms. Dembowski stated it is just a shifting of hours so, budget-wise, it should stay the same. **Motion carried by unanimous vote.**

8. Business Affairs:

A. FYI – School Lunch Program Deficit - Dr. Nelson reported a deficit of \$6,716.67. Mr. Bradley questioned what was in the budget for this and Dr. Nelson said he felt there is enough to cover it.

B. Consider Approval of Food Service Agreement with Bartlett – Motion made by Ms. Synnott, second by Mr. Kearns, that the Board approve the Food Service Contract with Bartlett. Ms. Dembowski announced Jackson will be raising the cost for school lunch this year from \$2.75 to \$3.00. **Motion carried by unanimous vote.**

C. Authorize Painting Contract – Motion by Mr. Kopitsky, second by Ms. Synnott, to authorize the painting contract for the “old” portion of Jackson Grammar School to Carrier Corp. for \$4,800 for scraping and painting. Ms. Dembowski reported that Carrier can have this accomplished prior to the opening of school, and would include lead abatement for which Carrier has been approved. **Motion carried by unanimous vote.**

9. Administrators’ Reports:**A. Superintendent –**

1. FYI – 2008-09 Special Ed Determination – Dr. Nelson noted communication has been received from NHDOE regarding Special Ed determination, the issue being time for testing – a date time line has been stretched from 30 to 45 days. It was noted if we do not get it done, in the State’s eyes that would amount to a demerit.

Ms. Dembowski explained it is difficult when a parent cannot keep an appointment, also vacation time may come in the middle of it. She noted they can sign a waiver to extend the time. Mr. Kopitsky suggested if parents agree for the evaluation to determine eligibility to go forward and they cannot be there, they could sign a form giving permission to go ahead with the meeting and then they could come in and sign the evaluation form. He acknowledged there would have to be a really good reason for such action. Ms. Dembowski pointed out we have to provide the State with a plan as to how we are going to correct it. Dr. Nelson noted also compensatory education time can be an issue. Mr. Dembowski said 2008-09 is the only year of concern right now. Dr. Nelson agreed to send all Board members an updated parents’ rights manual.

2. Water/Fire Suppression System Issues – Dr. Nelson said this has been taken care of, has been done and corrected, and we are at full pressure. Ms. Dembowski noted the fire hydrant in front of the Post Office is not working, but is not the responsibility of the school.

B. Principal –

1. 1:1 Special Ed Aide – Ms. Dembowski reported that due to some IEP needs last year we needed to hire a Special Ed Assistant for the Bartlett School – it is full time, shared by the three students.

Report on Summer Program – Ms. Dembowski noted there were 9 out of town participants, 32 from Jackson; 11 students who participated all five weeks. It was noted the two most popular weeks were physical ed (31 participants), and drama (28), as well as dance which had 20. There will be a survey sent to parents to get feedback on the summer program.

Ms. Dembowski stated on Thursday, Aug. 26th, they will be holding interviews for a Music Teacher. Mr. Kearns questioned whether one of the requirements is individual instrumental lessons. Ms. Dembowski said they are looking for someone who would have that capability.

10. Citizens Comments: Heather Woodward reported that she and Ann Bennett have worked this summer on a new website (jacksongrammarschool.org) which will replace the previous one and is more user friendly for teachers – they can go in and update it themselves. A presentation will be provided at the Sept. meeting. Ms. Dembowski noted it will also include a school calendar and a lunch menu.

11. Board Member Issues – Board Discussion:

Mr. Bradley questioned cost per gallon for propane purchased by the school. Dr. Nelson will provide that information.

Date for Retreat – It was agreed this would take place on Sept. 1st at 7:30 a.m. at JGS, with breakfast included. Ms. Dembowski noted on the agenda will be goals for the year, SAU goals, staff curriculum goals, staff development goals. She will post the Mission Statement on the website.

A. Set Date for Next Meeting – September 15, 2010 at 6:00 p.m.

12. Signing of Manifest: All documents were duly signed.

13. Non Public Session: None.

14. Adjourn: Motion was made by Mr. Kopitsky, seconded by Ms. Anzaldi and carried by unanimous vote, that the meeting be adjourned at 6:35 p.m.

Respectfully submitted,

Gail T. Currier, Recording Secretary

Sept. Meeting Agenda:

Old Business – Set date for public forum to discuss Wetlands/Playground