

**MINUTES OF SPECIAL MEETING
JACKSON SCHOOL BOARD
Jackson Grammar School
July 1, 2009**

1. **Call to Order:** A special meeting of the Jackson School Board was called to order at 5:30 p.m. Present were Jerry Dougherty, Keith Bradley, Genn Anzaldi, Dr. Carl Nelson, and Gayle Dembowski.

2. **Playground:**

A. Estimated Fund Balance 2008-09 –

B. Site Work for Playground Bid (HEB) –

Dr. Nelson reported an estimated fund balance of \$56,000+ after the \$30,000 is transferred from the Tuition Trust Fund. He stated if the Board wishes to spend that money on the playground, a motion to that effect would be required. Estimated cost for site work is about \$16,000, approximately \$5,000 for H.E. Bergeron to do the bid work (estimated between \$3500 and \$4500, plus reimbursable expenses), which includes site work and drainage, prepared to receive the playground equipment; nothing included for putting the playground equipment in. Mr. Dougherty questioned of the \$56,000 that is there, whether any of that is in the maintenance trust fund. He was told no. Mr. Dougherty commented then they still have money for the roof.

Mr. Dougherty stated he is in favor of going out for the bid for getting the playground in as best we can; however, he has a problem with spending that much money for this particular project, that it seems like a lot of money for that work. Dr. Nelson explained they need to write the bid specifications, get the drawings ready, make recommendation to the Board as to who should be the successful bidder, and prepare the necessary documents. Mr. Dougherty stated for all intents and purposes the specifications have pretty much been done – it is not a huge project and is under the \$25,000 ceiling for having to have it bonded. Mr. Bradley felt we would be paying for something that has already been done. Dr. Nelson further explained that they have to write the bid specs, put them together, hold a walk-thru meeting with the contractors, receive bid specifications, make sure the bidders have all insurances, that all have bid properly, and make recommendation to the Board.

Mr. Dougherty inquired as to Ms. Dembowski's opinion, noting there will be questions as to how we justify spending this money. Ms. Dembowski stated they added the playground into the drawings after the fact. She said what you get with this is someone who is professionally doing excavation and drainage work – you are getting that level of professionalism. Mr. Dougherty acknowledged that through the bidding process the contractor is going to have questions that are

fairly technical; this is the fastest and best way to get it done the way it is supposed to be done.

Mr. Bradley said if we wait until our next regular meeting (Aug. 17) to approve construction we will not get it in prior to the start of school and suggested it be included in the bid process that the job must be complete by Sept. 3rd, that the contractor should know that what we are looking for is to get it done before the school year starts. It was agreed this would be voiced to them.

Motion was made by Ms. Anzaldi, seconded by Mr. Bradley, that the Board approve the use of up to \$25,000 in unexpended funds from the 2008-09 budget for the purpose of site work and construction of the Jackson Grammar School playground. Motion carried by unanimous vote.

Mr. Dougherty questioned the placing of the bark mulch. Dr. Nelson said that will be a timing issue, we may have to bring the contractor back after the equipment is in.

3. **School Bus Bid Award – Motion was made by Mr. Bradley, seconded by Mr. Dougherty, that the Board approve awarding the school bus bid as written.** *[International Chassis with International Body - \$78,202.96, including \$740 for seatbelts as Jackson has done in the past.]* Mr. Dougherty said it does not matter too much to him, with or without; however, his personal preference would be without.

Mr. Bradley said originally he was against the 2-point seatbelts, but is now leaning toward having them because he feels if we do not put them in, since they have already had them, we are taking a step backwards.

Ms. Anzaldi said based on the video and other information she has read and seen she would prefer there not be seatbelts. Mr. Dougherty suggested leaving it in for now, and if it is decided in August they do not want them installed they could revisit it when the full Board is present.

Ms. Dembowski reported she had been provided with a letter from Ann Kantack, School Nurse, whose recommendation was to order the bus with seatbelts, that she would prefer the 3-point seatbelts, but if not possible at least the 2-point seatbelts.

The motion carried by unanimous vote.

4. **Consider Formal Vote on Expenditure of Tuition Trust Fund Monies: Motion was made by Mr. Dougherty, seconded by Ms. Anzaldi, that the Board vote to withdraw \$30,000 from the Tuition Trust Fund to pay for middle school tuition costs. Motion carried by unanimous vote.**

5. Any Other Business:

A. Accept Resignation of Victoria Hill – Motion was made by Mr. Bradley, seconded by Ms. Anzaldi, that the Board accept, with regret, the resignation of Victoria Hill as half-time Special Education Teacher. Motion carried by unanimous vote. Mr. Dougherty expressed that Jackson is losing a good resource and wishes her the best of luck.

Ms. Dembowski requested a volunteer to participate in the interview process for a replacement for Ms. Hill. Ms. Anzaldi volunteered.

6. Non Public Session: At 6:00 p.m. Motion was made by Mr. Dougherty, seconded by Mr. Bradley and carried by unanimous roll call vote, that the Board adjourn to non public session under RSA 91-A:3, II.

Nonpublic Session Minutes

Two personnel matters were discussed.

Motion was made by Mr. Bradley, seconded by Ms. Anzaldi, to return to Public Session and adjourn. The motion passed unanimously.

Respectfully submitted,

Gail T. Currier
Recording Secretary