

**MINUTES OF MEETING
JACKSON SCHOOL BOARD
Jackson Grammar School
June 8, 2010**

1. **Call to Order:** The June 8th meeting of the Jackson School Board was called to order by Chairman Kearns at 6:36 p.m. Also present were Lauren Synnott, Genn Anzaldi, Keith Bradley, Dr. Carl Nelson and Gayle Dembowski. There were two members of staff/public present.

PUBLIC HEARING ON EXPENDITURE OF MAINTENANCE TRUST FUNDS

Chairman Kearns opened the public hearing on expenditure of an amount not to exceed \$42,860 from the maintenance trust funds for the purpose of replacing that portion of the roof over the middle section of the school (asphalt shingle section). There being no public comment, the public hearing was declared closed at 6:37 p.m.

2. **Approve Minutes (5-17-10): Motion was made by Mr. Bradley, seconded by Ms. Anzaldi, to approve the Minutes of the May 17th meeting as circulated. Motion carried by unanimous vote.**

3. **Citizen Comments:**

Tish Hanlon provided a proposal for the Whitney Center landscaping project from Gary Speirs of Eastern Green, for finishing the front area of the Whitney Center. The proposal includes excavating the entire front area, reloaming and seeding, and would include the strip going down between the Wroblewski property and the school. It involves moving a tree and putting in a sizeable maple in the front. The entire project is estimated to cost \$5485. Ms. Hanlon stated the Oversight Committee would like to participate in doing the landscaping; however, the Whitney Foundation is opposed to that and has agreed to pay for it out of remaining construction money that is being held by the SAU, the understanding being that there is sufficient money left under the Whitney Foundation reserves and is foundation money.

Ms. Hanlon noted that Mr. and Mrs. Speirs have agreed to keep the new area watered as a community pro bono offering. It is intended that there will be a stepping stone path between the Wroblewski property and the Whitney Center front door. Ms. Bennett has spoken with Mr. Wroblewski and he seemed to have no objection.

Ms. Hanlon noted that the proposal also includes Mr. Speirs installing an asphalt walkway from the school to the Marketplace for \$690. Ms. Dembowski pointed out there has always been an issue regarding children's safety there, running through that parking lot, and suggested just using the walks that are in place,

keeping the children out of the path of the parking lot. It was agreed to not put the additional walkway in.

Mr. Kearns asked for description of where everything is to be located. Ms. Hanlon stated on the two sides of the Whitney Center entrance they will take out the grass and plant beds, lilacs, and substantial trees in the front; nothing to the right of the Center is being done except for right on the corner (lilacs). She noted also she would like to have the area between there and the mulch loamed and seeded. She will get a quote from Mr. Speirs to get that done with contributions from both the Whitney Foundation and the school. Authorization was given for this additional work in an amount not to exceed \$2,000 without going back to the Board for approval. Ms. Dembowski cautioned also they would want to be sure the roofing people are done prior to putting in this work.

4. Presentation of School Programs/FYI Items:

A. SAU – Other School Board Reports – Dr. Nelson noted there will be an SAU Board meeting on June 10th at 6:30 p.m. in Bartlett. Ms. Dembowski noted also that Bartlett 8th grade celebration is to be held on June 16th at 5:00 p.m.

5. Old Business:

A. Dam – Dr. Nelson had received an Email from L.A. Drew indicating they are prepared to perform the work of demolishing the concrete slabs in the brook behind the school around June 28th on a time and material basis not to exceed \$2,500. It was suggested this be done prior to the beginning of summer camp. The Board agreed to proceed with the project.

Dr. Nelson has received a letter from Jay Poulin of H.E. Bergeron regarding onsite improvements for the wetlands project. It was agreed this would be included on the Agenda for the August meeting under Old Business.

6. Instructional Issues:

A. Consider Approval of Summer Program and/or Curriculum Work – Motion by Ms. Anzaldi, second by Mr. Bradley, that the Board approve proposals for summer program and/or curriculum work as recommended. Motion carried by unanimous vote. Note was made that the funding for this would come from refunds.

7. Consider Personnel Actions:

A. Consider Adoption of Revision to Personnel Policies for Contracted and Noncontracted Employees (Health Insurance) – Motion by Mr. Bradley, second by Ms. Anzaldi, to approve the revised Personnel Policies as

submitted. Carried by unanimous vote. Mr. Kearns made note that it contains all information as it should be on deductible pool and debit cards.

B. Consider Performance Distributions and Rate Adjustments for Contracted Employees; and

C. Consider Performance Distributions and Rate Adjustments for Noncontracted Staff.

Dr. Nelson stated this is basically FYI in accordance with the policies adopted. Ms. Anzaldi questioned whether the 2% rate is in addition to performance. Dr. Nelson said it is 2% first, then performance. **Motion made by Mr. Bradley, second by Ms. Anzaldi, that the Board approve performance distributions and rate adjustments for contracted employees for the 2010-11 school year as distributed at the meeting, and approve performance distributions and rate adjustments for noncontracted staff for the 2010-11 school year as distributed at the meeting also. Motion carried by unanimous vote.**

8. Business Affairs:

A. FYI – 2009-10 Budget Status Report - Dr. Nelson reported they are “still above water.” Ms. Anzaldi noted no travel or conference funds used. Ms. Dembowski stated the PTO picked those up. Ms. Anzaldi questioned dues. Ms. Dembowski said that is for various Principals' Assns. that she participates in.

Mr. Kearns questioned whether remaining items in contracted services are out of this year's budget. Dr. Nelson stated even if after July 1st, the contract is already written.

9. Administrators' Reports:

A. Superintendent – Dr. Nelson announced Kennett High School graduation will be held on June 19th at 10:00 a.m.

Dr. Nelson wished to know who the Board would be appointing to the Career/Technical Center Advisory Board. Mr. Kearns stated Joanne Archambeault has volunteered. She is on the Jackson Fire Dept., has a background in biology and sciences, and he has appointed her.

B. Principal – Ms. Dembowski reported the Davidsons (who had done the cleaning prior to the school hiring Mr. Iannuzzi) have agreed to take care of it at a cost of \$170 per cleaning until they can hire someone.

Ms. Dembowski wished to make the Board aware of the policy for background checks for volunteers - all people who are in any position where they might be alone with children will be required to have a background check. Dr. Nelson stated if they want to continue to volunteer, they can sign a statement and

eliminate the necessity of having to go through it annually. Ms. Dembowski stated the public has been informed of this policy by way of the newsletter.

Ms. Dembowski said interviews are being scheduled and, since the Board is not meeting until August, would like to know if she should get permission if she were to have Library Media Specialist come in prior to that. The Board agreed they would just pay that person when he/she comes in to do the work. Ms. Dembowski reported she also has three candidates to interview for the Art position on Wed., 7 interviews for custodian on Thurs.

10. Citizens Comments: None.

11. Board Member Issues – Board Discussion:

A. Set Date for Next Meeting – August 24, 2010 at 6:00 p.m.

Ms. Synnott noted that in the June NHSBA legislation (HB1265) they are requiring School Boards to address air quality in schools. Dr. Nelson said he will get a sample policy from NHSBA which can be modified to meet the needs of Jackson. Mr. Kearns commented that JSB is lucky in that with the new renovations we have ours up to date.

Ms. Anzaldi requested that School Board goals and objectives be included on the Aug. 24th agenda.

Mr. Kearns suggested looking at, from a budget perspective, exploring the cost of combining maintenance and custodial positions.

Ms. Anzaldi questioned cost for someone to monitor the playground. Ms. Dembowski advised that based on ten hours a week at \$9.00 per hour, it would be \$90 per week, \$3960 for the year, plus FICA of \$302 and Workmen's Compensation Insurance, or roughly \$4500. Mr. Kearns questioned whether the Library Media Specialist is included in the recess? Ms. Dembowski said the goal would be to get that person here one day a week – she has made recommendation to Dr. Nelson for that position and he will do the second interview.

Mr. Kearns inquired as to the possibility of the Personnel Committee meeting being held at the end of the school year rather than in the fall as has been the practice in the past. It was noted Ms. Synnott and Mr. Kopitsky are the representatives to that committee.

Mr. Kearns noted with regard to Eastern Green, he has reviewed their last invoice (snow shoveling) and is satisfied with it as submitted.

12. Signing of Manifest: All documents were duly signed.

13. Non Public Session: None.

- 14. Adjourn: Motion was made by Mr. Kearns, seconded by Ms. Anzaldi and carried by unanimous vote, that the meeting be adjourned at 7:15 p.m.**

Respectfully submitted,

Gail T. Currier
Recording Secretary

August Meeting:

Old Business – Wetlands Project

Agenda – Board Goals and Objectives