

**PUBLIC GIFTS**

Various individuals and/or public groups desire on occasion to present gifts to district schools or individuals within a school. The Board appreciates and welcomes this interest and generosity, but unfortunately is not always able to accept such donations.

A letter from the donor for official recognition and approval by the Board must accompany the offer. To be acceptable, a gift must satisfy the following criteria.

1. Have a purpose consistent with those of the school.
2. Be offered by a donor acceptable to the Board.
3. Will not begin a program that the Board would be unwilling to take over when gift or grants funds are exhausted.
4. Would not bring undesirable or hidden costs to the school system and will not add to the staff load.
5. Place no restrictions on the school program.
6. Will not be inappropriate or harmful to the best education of pupils.
7. Will not endanger pupil safety.
8. Will not imply endorsement of any business or product.
9. Will not be in conflict with any provisions of the school code or public law.

Gifts over \$1,000 will go to the Board for approval. For unanticipated funds in the amount of \$5,000 or more, the school board shall hold a prior public hearing on the action to be taken (see RSA 198:20-b).

All gifts shall become school district property and subject to prevailing controls and regulations. Donations carry no guarantee of connection to naming of any portion of the facility/s.

A letter of appreciation signed by the Chairman of the Board and by the Superintendent shall be sent to the donor. The letter will include a copy of Policy KH and FF.

The Board can choose to give additional recognition as deemed appropriate.

The principals will make monthly reports to the Board concerning all gifts.

Adopted by Conway School Board – March 5, 1979  
Revision Adopted - December 13, 1999  
Reviewed with no change – May 6, 2004  
Revision Adopted – June 12, 2006 & March 10, 2008  
Revision Adopted – August 11, 2008