

PLACEMENT OF TRANSFER STUDENTS

ELEMENTARY & MIDDLE SCHOOL

Dates for the legal public school minimum entry age by State and District (provided by the NH Department of Education) should be used in accepting kindergarten, transition, and first grade transfer students according to New Hampshire law. Students who transfer from any other public school in the United States are placed in comparable classes, and all records from the previous school are accepted.

HIGH SCHOOL

Students who transfer from any other accredited public or private high school in the United States are placed in comparable classes; records and all credits earned from the previous school are accepted.

INADEQUATE OR INCOMPLETE RECORDS

Students who transfer from a school outside of SAU #9 with inadequate or incomplete records are placed (and credit validated for high school courses) based upon the information available, including any or all of the following:

1. student age
2. a review of all existing school records or credit transcripts
3. a review of the previous educational program including, but not limited to, time spent in program and curriculum requirements of the program.
4. a test on grade level or individual subject area objectives, to be determined by the principal.
5. an interview of the student and/or parents by the principal or designee.
6. classroom performance during a probationary period to be established by the principal.

The student's parent or legal guardian may appeal the principal's placement decision in writing to the Superintendent or designee within 30 days of the principal's decision. The Superintendent shall affirm or reverse the principals' decision in writing.

Adopted by Conway School Board – November 10, 1997
Reviewed with no change – August 1999
Reviewed with no change – March 18, 2004