

KENNETT HIGH SCHOOL

IGDJ



Student Activities Code

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POLICY

As representatives of our school and community, participants are expected to demonstrate at all times the attributes of good sportsmanship, cooperation, respect and courtesy. A successful co-curricular program is measured by the positive impact it has upon the social, emotional, and physical growth of individuals and not by the quantity of awards, victories or recognitions.

GUIDING PRINCIPLES

The co-curricular programs at Kennett High School are designed to

- Offer programs which meet the abilities, needs, and interests of a diverse student body and to facilitate the transfer of acquired skills and values into the classroom.
- Foster experiences which support the personal qualities of self-control, hard work, perseverance, fair play, cooperation, and cultural/intellectual awareness.
- Encourage the active support and participation of students, faculty, coaches, advisors, parents and all segments of the community, thereby promoting pride, enthusiasm, appropriate group behavior and joy in expanding horizons.
- Offer co-curricular activities which explore potential career choices and offer intellectual stimulation.
- Demonstrate the importance of drill, practice, rehearsal and preparation toward a formulated goal or an improved level of performance.

- Inspire loyalty and support toward group goals.
- Afford the opportunity to deal with setbacks and to channel energy in positive direction by demonstrating that personal and group success can be achieved by a healthy life style.
- The student primary focus is on learning so after school help/make up work takes precedence over all activities and will be an excused absence unless the coach/advisor and the teacher involved agree otherwise.

Co-Curricular definition:

Co-curricular activities include any/all formally sanctioned school related activities, athletics, clubs, etc., that take place outside of the normal school day and are not directly linked to a course grade.

PROCEDURES

ELIGIBILITY

1. ELIGIBILITY RELATED TO ACADEMICS

A. Passing Grades

- To be eligible to participate in any co-curricular activity at Kennett High School, a student must meet all NHIAA Standards (No pupil who has failed to pass four units of work during the previous grading period shall represent the school in any interscholastic contest). The student may take part in practices but may not take part in any events/competitions. Student must be taking no less than 5 classes per grading period.
- Quarter grades (not semester or year averages) determine eligibility.
- Coaches or advisors review student progress reports at mid-term to identify students in danger of failing.

- B. A student receiving an “I” (incomplete) for a grade in a core course will be ineligible until the “I” is changed to a passing grade.

- C. Scholastic eligibility of all students will be considered official on the date that report cards for that ranking period are issued to students.
- D. The Principal or Athletic Director, after reviewing the roster of students involved in all activities, will notify the advisors/coaches of the eligibility/ineligibility of each of the participants. Advisors and coaches will notify all ineligible students.

2. ELIGIBILITY RELATED TO ATTENDANCE

- A. To be eligible to participate in or attend any game, practice, play or co-curricular activity, a student must attend a full day of classes on the day of the event. If the event is scheduled for Saturday, Sunday or a holiday, this regulation shall apply to the last day of school preceding the event.
- B. Exceptions may include absences due to
 - Religious holidays
 - Illness
 - Admittance to school prior to 11:00 a.m.
 - Absence is school related

The Principal or Vice Principal may find other absences excusable. Students should get pre-approval in writing prior to absence. Students who are dismissed due to illness must have permission from the Principal or Vice Principal to participate in activities that day.

3. ELIGIBILITY RELATED TO DRUG USE and all ILLEGAL ACTIVITY

Alcohol/Drugs and Tobacco:

For the purpose of this section, the start of the season/activity will be defined as The first formal meeting that the coach/AD/activity leader has with the participants. No possession or drinking of alcoholic beverage, no possession or use of illegal drugs on or off school grounds. Violations of this policy will be removal from the activity for the remainder of the season or lose eligibility for 30 athletic participation days** or to season's end. At the student's request a meeting with the Athletic Director/Principal may be arranged to present an alternative course of action that can consist of community service and a meeting with a certified drug and alcohol counselor to cooperatively determine the extent in which the behavior is problematic. If deemed necessary by the counselor, the student will complete the counselors recommend course of action.

All requirements must be met; including meeting with the Athletic Director before the student can be reinstated to participate in athletics.

Subsequent Violations:

A student that violates the policy for a second time during their four years of eligibility will be ineligible for a period of 365 calendar days (from the violation) unless mitigating circumstances, as determined by the Principal, allow otherwise. Students that violate the policy for a third time during their four years of eligibility will be ineligible for the remainder of their athletic career at Kennett High School.

**Athletic Participation Days are defined as Monday-Saturday or a week during any given season. The starting and ending dates are determined by the NHIAA.

4. ELIGIBILITY RELATED TO THE USE OF ENHANCEMENT DRUGS

Any student found to be using performance enhancement substances will be ineligible pending investigation.

5. ELIGIBILITY RELATED TO TRAVEL TO AND FROM THE ACTIVITY

Students are expected to travel with the group to and from all activities, contests and off-site practices for which transportation is provided by the District. In cases where the coach/advisor deems it appropriate for a student to be released to the custody of the parent/guardian, an exception will be made upon the presentation of a dated written note or upon notification by the parent/guardian in person. Students with parent/guardian permission may, in rare circumstances, have other transportation arrangements. But those students must have the permission of the Principal and a note on file in advance confirming the arrangement.

6. ELIGIBILITY RELATED TO ATHLETICS

A. All students participating in school-sponsored athletics must abide by the regulations established by the N.H.I.A.A. The rules apply to all varsity, junior varsity, sophomore, freshmen, boys and girls sports at all grade levels. The violation of any eligibility rule may result in forfeiture of a game won or the elimination of a player from participation for one year. The Executive Director of the N.H.I.A.A. will resolve all questions on eligibility.

B. Students who are disqualified before, during or after a game, at any level, for unsportsmanlike conduct will not participate in the next scheduled contest including tournament play. A second disqualification will result in forfeiture of participation in that sport for the remainder of the season.

C. An athlete who strikes out against an official and physically touches him/her in any aggressive or hostile manner will be suspended for the season. If this action takes

place in the last game of the season or tournament play, the athlete will be suspended for the following season in which he/she participates.

ELIGIBILITY RULES

AGE: Students who have reached the age of nineteen prior to September 1 may not represent their school in interscholastic athletics.

SEMESTERS OF ENROLLMENT: Students are eligible for interscholastic competition for no more than eight consecutive semesters beyond the eighth grade whether or not they have competed.

TRANSFER STUDENTS: Students who transfer to a school because of a move into the district by their parents/guardians will be immediately eligible for participation if all other requirements are met. Students who transfer without a parent/guardian are ineligible to participate unless a Transfer Rule Affidavit has been filed and the Executive Director has issued a ruling.

FOREIGN STUDENTS: Foreign students enrolled at a high school in New Hampshire must be sponsored by a CSIET approved foreign exchange program in order to be eligible for interscholastic competition and all other requirements must be met.

NON SCHOOL TEAM COMPETITION: Students may not be members nor play on any other team in the same sport while being a member of a high school team with contests remaining on their high school schedules including tournament play.

MEDICAL EXAMINATION: There must be a medical statement on file certifying that a student has passed a pre-participation physical examination prior to the beginning of any high school athletic participation. This must be done once in two years unless requested more often by a school nurse.

SPORTSMANSHIP: Kennett High School is dedicated as a school community to instilling sportsmanship, ethics, and integrity in its students, athletes, and fans.

EXAMPLES OF A GOOD SPORT

- Exhibiting a spirit of compassion and genuine consideration for the opponent
- Accepting results gracefully and acting fairly and courteously toward
- opponents and fans at all times
- Maintaining self-control at all times
- Refusing to jeer an opponents failure
- Helping up a fallen opponent
- Patting an opponent on the back in a gesture of “nice play”
- Recognize a good game by an opponent with a meaningful handshake
- Courteously handing ball to or getting ball for the official

- Refusing to be baited into inappropriate action

EXPECTATIONS OF COACHES

- Always setting a good example for players and fans to follow, exemplifying
- the highest moral and ethical behavior
- Instructing participants in good sportsmanship responsibilities and demanding
- that they make sportsmanship the number one priority
- Respecting the judgment of contest officials and not displaying behavior that
- might incite fans
- Treating opposing coaches, players, and fans with respect, shaking hands
- with officials and opposing coaches in public
- Developing and enforcing penalties for players whom do not abide by
- sportsmanship standards
- No running up scores

EXPECTATIONS OF STUDENT ATHLETES

- Treat opponent with respect
- Shaking hands prior to and after contests
- Respecting the judgment of contest officials and displaying no behavior that
- might incite fans
- Accepting seriously the responsibility and privilege of representing school and
- community
- Displaying positive public actions at all times
- Living up to the high standards of sportsmanship displayed by the coach.

BE A FAN - NOT A FANATIC

EXPECTATIONS OF PARENTS AND OTHER FANS

- Realizing that a ticket is a privilege to observe a contest and support high
- school activities – attendance at the contest is not a license to be unsportsmanlike
- Respecting the decisions of contest officials
- Being an exemplary role model by positively supporting teams in every manner
- Respecting fans, coaches, and players

ACCEPTABLE BEHAVIOR

- Applauding during introduction of players, coaches, and officials
- Players shaking hands with opponents who may foul out while both sets of fans
- recognize players' performance with applause
- Graciously accepting all decisions of the officials
- Cheerleaders leading fans in positive school cheers
- Handshakes between opposing players and coaches at the end of the contest

- Coaches/players searching out opposing players to recognize them for outstanding performance or coaching
- Everyone showing concern for injured players, regardless of team
- Applauding at the end of a contest for performance of all players

UNACCEPTABLE BEHAVIOR

- Disrespectful or derogatory yells, chants, songs, or gestures
- Booing or heckling an official's decision
- Criticizing officials in any way
- Displays of temper with an official's call
- Yells that antagonize opponents
- Ridiculing or directing scurrilous remarks at participants
- Throwing objects or shining lights onto the floor or at participants
- Entering the floor or field while the game is in progress or if a fight breaks out
- Refusing to comply with a teacher, game official, or administrator's directive.

PARTICIPATION: Attendance at meetings, club functions, practices and contests is mandatory. Any excused absence must be requested in advance by the parent/guardian. An excused absence does not automatically guarantee participation in an activity or contest. The coach/advisor retains the right to disallow participation in certain circumstances. An unexcused absence will result in an activity or game suspension.

- A. Students may switch teams in pre-season, up to one week before the earliest game or match of either sport, only with the permission of the coaches.
- B. A permission form must be signed by the parent/guardian and the athlete prior to any practice or play.
- C. An athlete may not regain athletic eligibility by making up academic deficiencies or failures of the regular school year during the summer months.
- D. Criteria for a varsity letter may be established at the discretion of the varsity coach and approved by the Athletic Director and Principal. These criteria will be distributed to all participants in writing at the beginning of that particular sport season. However the school recognizes the importance of family vacation periods. Absences will not be counted during these vacation periods if written notification of plans from the parents/guardians is provided to the coach seven (7) school days in advance of the scheduled family vacation. For the purpose of letter eligibility, a "family vacation" is defined as the parent/guardian participating with the child in a scheduled vacation activity.

7. **DETENTION:** If a student receives a detention, the student must notify the coach/advisor immediately. Upon the third and any subsequent detentions, the student will receive immediate (or next) game/activity suspension.
8. **SUSPENSION FROM SCHOOL:** (External)_Suspension is considered to be in effect until the student has attended a full day of school following the period of suspension. Once the student is reinstated, participation in the activity/sport will be allowed as follows:
 - a. **FIRST OFFENSE:** The student will lose eligibility to represent the school and participate in all meetings and/or practices prior to the next event/competition, as well as the event/competition.
 - b. **SECOND OFFENSE:** The student will lose eligibility to represent the school for the next three consecutive games/competitions, as well as all meetings and practices prior to the third event/competition.
 - c. **THIRD OFFENSE:** The student will lose eligibility to represent the school for the remainder of the school year in any events/competitions, as well as all meetings and practices.
9. **PERSONAL APPEARANCE:** While representing the school dress should be reasonable and neat. Advisors/coaches will exercise discretion in determining appropriate dress and appearance. In the event that a student's appearance will have a deleterious effect upon the school, advisors/coaches have the option of refusing to allow the student to participate in an activity or contest.
10. **USE OF EQUIPMENT:** Any school issued uniforms, costumes or equipment may not be defaced or altered in any way and should be used only for school sanctioned activities. In the event that a student loses any of the school issued items, restitution must be made before a student is allowed to participate in any other school activity or sport. Restitution will be made at current replacement value.
11. **HAZING:** Conway School District is committed to providing all pupils a safe school environment in which all members of the school community are treated with respect. This policy is intended to comply with Ed 303.01 which identifies hazing as a form of pupil harassment. Conduct constituting hazing will not be tolerated and is prohibited by this policy. Hazing is conducted by an individual or individual which subjects a pupil or pupils to insults, taunts, challenges or behaviors, whether verbal or physical in nature, which are likely to intimidate students, negatively influence student participation or otherwise control student access to sanctioned activities.

Any school employee, or employee of a company under contract with a school in the District, or the District itself, who has witnessed or has reliable information that a pupil has been subjected to "hazing," as defined in Policy JICFA, shall report such incident to the Principal, or his/her designee, who shall in turn report the incident to the Superintendent.

If it is determined, after investigation, that a pupil has engaged in hazing conduct prohibited by this policy and implementing administrative regulations, the pupil shall be subject to appropriate disciplinary action, which may include, but not be limited to, suspension and expulsion.

The N.H.I.A.A. and the Conway School Board have special provisions regarding the eligibility of home bound students and students who avail themselves of special services.
ACTIVITIES CODE GRIEVANCE PROCEDURE

A student participating in an activity at Kennett High School, as well as the parent/guardian of that student, may elect to use the following grievance procedure as a means of arriving at an equitable solution to disciplinary problems. The process is conducted by beginning at level 1 and proceeds through the levels as appropriate.

LEVEL 1: COACH/ADVISOR

The coach/advisor of each activity will render those decisions deemed necessary and proper for the good of the team or activity. The coach/advisor will contact the principal immediately upon making a decision that requires significant disciplinary action. Decisions will be made in accordance with this code and any other applicable School Board policies. A student or parent/guardian may appeal a disciplinary decision made by a coach/advisor in writing to the Principal within five (5) school days of the decision.

LEVEL 2: ATHLETIC DIRECTOR

Upon receipt of a written appeal from a Level 1 decision, the Athletic Director will review the decision of the coach/advisor. The Athletic Director will meet with the student and/or parent/guardian as soon as practicable for the purpose of resolving the grievance. The Athletic Director will render a decision of the grievance, in writing, within two school days of the meeting. Failure to meet this deadline automatically pushes the grievance to Level 3. A student or parent/guardian may appeal the decision of the Athletic Director, in writing, to the Principal within five school days of the decision.

LEVEL 3: PRINCIPAL

Upon receipt of a written appeal from a Level 2 decision, the Principal will review the decision of the Athletic Director. The Principal will meet with the student and/or parent/guardian as soon as practicable for the purpose of resolving the grievance. The Principal will render a decision of the grievance, in writing, within two school days of the meeting. Failure to meet this deadline automatically pushes the grievance to Level 4. A student or parent/guardian may appeal the decision of the Principal, in writing, to the Superintendent within five school days of the decision.

LEVEL 4: SUPERINTENDENT

Upon receipt of a written appeal from a Level 2 decision, the Superintendent will review the decisions of Levels 1 and 2. The Superintendent will meet with the student and/or parent/guardian as soon as practicable for the purpose of resolving the grievance. The

Superintendent will render a decision of the grievance, in writing, within two school days of the meeting. Failure to meet this deadline automatically pushes the grievance to Level 4. A student or parent/guardian may appeal the decision of the Superintendent, in writing, to the School Board within five school days of the decision.

KENNETT HIGH SCHOOL CO-CURRICULAR ACTIVITY
CONSENT AGREEMENT
AND ACTIVITIES CODE ACKNOWLEDGEMENT

1. I understand and acknowledge there are risks associated with participation in co-curricular activities. I understand and agree that neither Kennett High School, nor its coaches, advisors, employees shall be liable for any injury, loss or damage occurred by my son/daughter as a result of participation in any such activity as long as there has been a reasonable standard of care.
2. I understand that participation in co-curricular activities depends on passing grades and so give my permission for my son's/daughter's coaches/advisors to have access to his/her grades in order to determine eligibility.
3. In case of an emergency, by authorization of my signature below, I hereby allow Kennett High School or its designated coach/advisor/trainer/nurse to administer first aid and make arrangements for emergency transportation to a medical facility for emergency treatment.
4. I hereby acknowledge that I have been given a copy of the Kennett Co-curricular Code and I acknowledge that I have carefully read the regulations prescribed herein.
5. I understand that co-curricular activities are a privilege and agree to represent Kennett High School in a positive manner at all times. I further understand that any student convicted or has a finding of guilt of illegal activity at any time will have their privilege of any/all participation in co-curricular activities revoked. Any appeals for reconsideration must go through the "ACTIVITIES CODE GRIEVANCE PROCEDURE".

ACTIVITY: _____

DATE: _____

STUDENT NAME

SIGNATURE

PARENT SIGNATURE

HOME TELEPHONE

CELL PHONE

PLEASE COMPLETE AND RETURN TO THE ATHLETIC DEPARTMENT.

KENNETT HIGH SCHOOL
SPORTS PARTICIPATION HEALTH RECORD

****This Form Must Be Completed By A Physician, Physician's Assistant, Or
Certified Nurse Practitioner When a Sports Physical Is Required**

**Turn in form to the Kennett High School Athletic Director or
Fax to (603)356-4391 Attn.: Athletic Director**

Name _____ Date _____ Age _____

Birthdate _____ Height _____ Weight _____ Grade _____

Blood Pressure _____ Pulse _____

Vision R _____ Corrected _____ Uncorrected _____

L _____ Corrected _____ Uncorrected _____

She/He has been examined by me in this office. In addition, the health history and immunization records have been reviewed. There are no apparent contraindications to full participation in school athletics/competitive sports.

Exceptions, Comments, Special Problems, Allergies, etc.

Most recent Exam Date: _____

*Tdap date (**must be current within 10 years**): _____.

TD ok only if date of immunization is less than 5 years.

Practitioner's Signature: _____.

Telephone Number: _____

Please place clinic stamp to the right:

If found please return to Kennett High School Athletic Director.
409 Eagles Way, North Conway, NH 03860

KENNETT HIGH SCHOOL
409 Eagles Way, North Conway, NH 03860
 Ph:(603) 356-4343 (603) Fax: 356-4391

SPORTS PARTICIPANT PERMISSION & RELEASE OF RESPONSIBILITY

* Your child cannot participate in this sport until all necessary paperwork has been completed.* This is NOT a Physical Examination Form

_____ /_____/_____
Participating Student Name Date of Birth Grade

has my permission to participate in (*Name of Sport*) _____
 after school; I understand that participation in this sport involves an inherent risk of accident or injury that may occur despite all reasonable efforts of the school district and its employees to prevent or avoid such accident or injury. I agree that neither the district nor any of its employees shall be responsible for the payment of any bills rendered for medical service as a result of my son or daughter's routine participation.

EMERGENCY MEDICAL TREATMENT PERMISSION: ●

I hereby authorize the school district to obtain emergency care that may become necessary for my child in the course of athletic activities or travel.

Parent/Guardian Signature Home Tel & Cell. Date

EMERGENCY INFORMATION / HEALTH UPDATE - To be completed by the parent. *Positive responses require explanation and may require a medical evaluation.*

Parent Name _____ Work Tel. # _____ Cell#: _____
 Mailing Address _____ Name of Physician _____
 Physician Tel.# _____ **ALLERGIES** _____

1. During the past 12 months:	YES / NO	Explanation	Date of Illness/Injury
a. Any hospitalizations or surgeries?	<input type="checkbox"/> <input type="checkbox"/>	_____	_____
b. Any injuries requiring medical attention?	<input type="checkbox"/> <input type="checkbox"/>	_____	_____
c. Any illness lasting more than one week?	<input type="checkbox"/> <input type="checkbox"/>	_____	_____
d. Any seizures, concussions, or unconsciousness?	<input type="checkbox"/> <input type="checkbox"/>	_____	_____
e. Been under a doctor's care?	<input type="checkbox"/> <input type="checkbox"/>	_____	_____

2. Does your child: Wear glasses or contact lenses? Have dental bridges, plates, retainers/ braces?

3. List all medications presently being taken and what condition the medication is for:

 Emergency Medications Required: EPI-PEN INHALER INSULIN DIASTAT
 OTHER _____

I hereby state that, to the best of my knowledge, my answers to the above questions are correct.

Parent/Guardian Signature Date

Kennett High School Student Activity Contract

The purpose of this document is to inform our active students and parents/guardians about the philosophy, rules and procedures for participation in any activity at Kennett High School. This page must be returned to the activity director prior to participation for each activity annually.

Philosophy

Activity participation at Kennett High School is a *privilege*. Valuable lessons are learned through activities; teamwork, sportsmanship, integrity, loyalty, pride and commitment are important qualities that are enhanced through the activity experience.

Core Activity Rules

Students who participate in any activity at Kennett High School have the following responsibilities for which they are held accountable:

1. You are official representatives of our school. We expect you to be leaders in promoting good **citizenship** and **sportsmanship**. Proper respect must be given to the administration, teachers, activity directors, fellow participants and the student body.
 - a) Dress Code: While representing the school dress should be reasonable and neat. Advisors will exercise discretion in determining appropriate dress and appearance.
2. Attendance at practice and events is mandatory. There are very few exceptions and planned absences must be communicated to the activity director well in advance. Arriving late for practice will not be tolerated and can result in additional suspension from activity director.
3. Strong character and work ethic is critical to the health and success of our program. At practice and in events, all students are expected to work at 100% of your capacity. Flagrant laziness, going “through the motions” and exhibiting a poor attitude are not characteristic of a serious student participant. At the activity director’s discretion – if you are deemed to be exhibiting such behavior which is detrimental to the team – you will be asked to leave. Three offenses shall result in removal from the team – no exceptions.
4. It is our expectation that No smoking, chewing of tobacco, drinking of alcoholic beverages or unauthorized use of drugs – on or off school grounds – is allowed. Possession/Use of any of these substances is prohibited. The Athletic Department and/or activity director reserves the right to remove a participant from the team for excessive disciplinary problems and/or behavior detrimental to the team. The Athletic Department and/or activity director may also reinstate a participant upon sufficient evidence of improvement.

Responsibilities of the Activity Director

Good communication is the foundation upon which every good activities program is built. Communication expected from the activity staff includes:

1. list of adult leaders and participants with names, telephone numbers and e-mail addresses
2. practice and event schedules
3. individual participant and team expectations / standards
4. notification and description of injuries
5. notification and description of disciplinary actions

Guidelines for Parents

Parents play a critical role in the success of our program. Activity Directors, players and parents must fully understand and be committed to the common philosophy and goals of the team.

Communication expected from the parents includes:

1. any schedule conflicts, well in advance;
2. concerns about physical, emotional or mental treatment of the participant
3. questions regarding the participant's skills and maturity

Hints for parents and families for enhancing the students' activity experience:

- Encourage and model good sportsmanship.
- Support and respect the program and the activity directors – use constructive remarks when talking with your student about performance and refrain from criticizing the activity director or other students in front of your child
- Participate in fundraising events and sponsorship opportunities

What Does the Activity Director Expect From His Participants?

Below are the high standards that we expect from our students:

- * Arrive early to prepare yourself for the activity.
- * Be a good representative of your family, our team and our school. We will mentor youth programs from around the Valley throughout the season – have fun with this and be a role model.
- * Be known, and commended, for our Sportsmanship. Be respectful of our teammates, activity director and opponents at all times. Participate with confidence and pride.
- * Always give your best.
- * Play with Enthusiasm. Show excitement and have a passion for what you're doing. You've worked hard to get here – enjoy the ride.
- * Be Coach-able. Listen, learn, implement and improve.
- * Be Mentally Tough. Always have a positive attitude.
- * No Excuses. Accept responsibility for your actions.
- * Always put the TEAM first! Selfish play makes for poor chemistry and often leads to poor results.

* Most importantly -- Strive for excellence in the class room. There is no substitute for a quality education and a diploma.

Do things our way – “The Kennett Eagles’ Way!”

Failure to comply with the rules and regulations set by the school and/or activity director shall result in disciplinary action and possible suspension or dismissal.

RETURN THE FOLLOWING TO THE ACTIVITY DIRECTOR

Student: _____

Has my permission to participate. I have read the Student Activities Code (Policy IGDJ) carefully and understand the Eligibility and Participation Rules and will ensure they are followed.

Signature of Parent or Guardian

Signature of Student

Name

Name

Address

Home Phone

Work Phone

Cell Phone

e-mail address