

ANNUAL BUDGET

One of the primary responsibilities of the School Board is to secure adequate funds to carry out a high-level program of education. The adopted annual school budget is the financial outline of the district's educational program; it is the legal basis for the establishment of tax rates. The annual school budget process is an important function of school district operations.

Budget planning will be related to the goals and objectives of the district and its programs. It should include an assessment of existing programs and an examination of alternative program possibilities.

The budget proposal must be within the parameters of Board policy and include provisions for:

1. Programs to meet the needs of the entire student body,
2. Staffing arrangements adequate for proposed programs,
3. Maintenance of the district's equipment and facilities, and
4. Efficiency and economy.

Adopted by the Conway School Board – December 5, 1983

Revision Adopted – December 28, 1989

Readopted – November 17, 1994

Reviewed with no change – April 1999

Reviewed with no change – November 20, 2003

Procedures

The Superintendent will be responsible for preparing and presenting to the Board for adoption the annual school budget. The Board expects the Superintendent to work closely with the principals and other administrators in their respective areas in studying the needs of the schools and in compiling a budget to meet those needs. The principals are expected to confer with appropriate staff in getting budgetary requests and information on requirements.