

**PLACEMENT OF TRANSFER STUDENTS**

**ELEMENTARY & MIDDLE SCHOOL**

Dates for the legal public school minimum entry age by state and district (provided by the NH Department of Education) should be used in accepting kindergarten, transition, and first grade transfer students according to New Hampshire law. Students who transfer from any other public school in the United States are placed in comparable classes, and all records from the previous school are accepted.

**INADEQUATE OR INCOMPLETE RECORDS**

Students who transfer from a school outside of SAU #9 with inadequate or incomplete records are placed (and credit validated for high school courses) based upon the information available, including any or all of the following:

1. student's age
2. a review of all existing school records or credit transcripts
3. a review of the previous educational program including, but not limited to, time spent in program and curriculum requirements of the program
4. testing on grade level or individual subject area objectives, to be determined by the principal
5. an interview of the student and/or parents by the principal or designee
6. classroom performance during a probationary period to be established by the principal

The student's parent or legal guardian may appeal the principal's placement decision in writing to the Superintendent or designee within 30 days of the principal's decision. The Superintendent shall affirm or reverse the principal's decision in writing.