

**HOME EDUCATION POLICY**

1. The Superintendent shall establish procedures to effectively implement RSA 193-A which provides for home education programs for children ages 6 to 16 years. The procedures shall provide clear guidelines for parents and indicate their responsibilities under the law. Programs will not be certified unless all required information is provided.
2. Recognition of home education programs will be limited to students ages 6 to 16 years. Parents may apply for their child's admission at any time to the Bartlett School system.
3. Upon parents' request, the principal will provide available curriculum information including course/subject/grade goals, objectives, scope and sequence, information about the textbooks used by the school, and other relevant material to describe the course/subject/grade for the parent. Copies of documents in excess of ten pages will be provided at a cost to be determined by the superintendent.
4. Textbooks used by the school will be loaned to parents if available; if not available, books will be ordered. Parents are responsible for any loss or damage. Lists of titles and sources for textbooks and other instructional materials will be provided by the principal.
5. Students who enter district schools from home education programs will be evaluated and placed in grade levels and/or classes as determined by the principal.
6. Carnegie Units of credit will not be awarded to students in home education programs unless such units were awarded to the student by a recognized regional accrediting agency. While units of credit will not be awarded, subject area proficiency and placement in classes will be determined by the principal.
7. Students enrolled in home education programs may enroll in classes on a selective, part-time basis as long as the principal determines space is available (criteria to be developed).

8. Upon request to the principal, the student may be permitted to participate in field trips and other extra curricular activities on a space available basis, provided that all school rules and eligibility requirements are satisfied and that adequate supervision is available. The principal will have the sole authority to determine eligibility and whether space and supervision are available.
9. Upon request to the principal, students in home education programs will be permitted to participate in interscholastic activities on a space available basis provided that all eligibility and health requirements are satisfied. Parents of students in secondary grades must present to the principal evidence of satisfactory academic achievement for the previous marking period, other required eligibility criteria, and verify regular attendance in home study.
10. Students who wish to participate in field trips, extra-curricular, or interscholastic activities must provide verification of health records and history. Prior to participation there will be a conference with the principal to discuss school rules and regulations.
11. The annual standardized testing of the student as required by regulations may be administered by the school, to coincide with the rest of the student population, if so requested by the parents.
12. Home education students may be referred and evaluated for special education services. Referrals should be made to the building principal or the Director of Special Services. If the student is determined to have an educational disability, a special education team will develop an Individualized Education Program (IEP) and the district will offer placement and services as determined by the special education team. New Hampshire State Standards consider a home-based program as the most restrictive placement (Ed. 1115.04[i]), and therefore, in most cases, the home-based placement would not be the recommended placement by the special education team. If the parent disagrees with the special education team's recommendations, they may follow the usual procedures under the special education laws and standards.

Adopted by Bartlett School Board – October 4, 1994  
Reviewed – September 2, 1997