

**RATE OF PAY FOR SUBSTITUTES**

The rate of pay for a substitute for the first twenty (20) consecutive school days shall be set by the School Board and subject to periodic review.

Whenever a fully qualified substitute is required for a period in excess of twenty (20) consecutive school days, the substitute will have full responsibility for the instruction to include planning lessons and marking students.

Whenever the period of substitution continues beyond twenty (20) consecutive days the substitute will, if fully qualified, be placed on the appropriate step of the salary schedule beginning with the twenty-first day for as many additional consecutive days as he/she may continue in the position.

The rate of pay per day shall be found by dividing the minimum annual salary by the number of days in the school year as stated in the regular teachers' contracts for that school year.

Adopted by Bartlett School Board 10-5-82

Reviewed by Bartlett Board 1-7-97