

TRANSPORTATION GUIDELINES

The Bartlett Bus Committee will meet several times annually to review transportation issues and report to the Board.

Day-to-day management of bus transportation is to be by the principal and the bus drivers, under the supervision of the Superintendent or his/her designee. Any significant issues or changes regarding bus transportation will be brought to the Bus Committee.

Bus capacity and student loads will be monitored on all runs. For planning purposes, high school runs will regularly not exceed 47 students (adult capacity). Elementary runs shall not exceed 71 students, or the rated capacity of the bus.

For those days when the high school cancels after school activities an additional bus will be provided in the afternoon.

In the morning, school shall be open for students when the first bus arrives.

Double runs will be used only in emergency situations (or when a bus reaches maximum capacity). Double runs will not be used as a long term transportation solution.

The Board shall approve routes at the beginning of the year. Any additions or alterations to existing routes will be handled by the principal and Bus Committee and presented to the Board. All changes will be reviewed on a case-by-case basis, taking into consideration the safety of the bus, the safety of other students, and various seasonal conditions.

In the interest of safety and maximum effective performance of duties, school district employees will not permit their non-school age children to accompany them or ride on a school bus while engaged in the accomplishment of their assigned work.