

**MINUTES OF MEETING**  
**BARTLETT SCHOOL BOARD**  
**Josiah Bartlett Elementary School Library**  
December 7, 2010

1. **Call to Order:**  
The Dec. 7<sup>th</sup> meeting of the Bartlett School Board was called to order at 6:00 p.m. Present were: Vicki Harlow, Dan Perley, Nancy Kelemen, Rob Clark, Dr. Carl Nelson and Joe Voci. There were three members of the general public present.
2. **Approve Minutes (11-16-10): Motion was made by Mr. Clark, seconded by Ms. Kelemen, that the Board approve the Minutes of the Nov. 16<sup>th</sup> meeting as circulated. Motion carried by unanimous vote.**
3. **Presentation of School Programs/FYI Items:** None.
4. **Public Comment:** Lloyd Jones questioned the number of years of the teachers' contract and was told it is a 2-year contract.
5. **Old Business:** None.
6. **Instructional Issues:**
  - A. **Consider Second Reading & Adoption of Policy JICK – Pupil Safety and Violence Prevention – Motion was made by Ms. Kelemen, seconded by Mr. Perley, that the Board approve and adopt Policy JICK on pupil safety and violence prevention at second reading. Motion carried by unanimous vote.**
7. **Consider Personnel Actions:** None.
8. **Business Affairs:**
  - A. **FYI – 2010-11 – Budget Status Report –** Copy of the budget was provided. There were no questions or comments.
  - B. **FYI – Budget Transfer Between Functions –** Decrease in textbooks to transfer \$324.70 for two printers.
  - C. **Consider First Draft of 2011-12 Proposed Budget –** Dr. Nelson stated a meeting of the Budget Committee was held today to review the budget. Summary of increases and decreases was provided. He noted the budget is up almost 5%. Dr. Nelson reviewed increases and decreases, noting the salaries portion, which includes health insurance (representing a 15.4% increase), is up \$121,758. One teacher position has been eliminated, one teacher aide position has been added. The budget includes \$92,549 for the second year of the teachers' contract, including the Evergreen portion. The budget includes the pay for non contracted

people (the Board's policy is based on a rating of Distinguished – allowing for a 4.5% increase, Proficient – 3%, basic – 2.5%). Dr. Nelson noted \$3800, representing a 3.5% increase, has been included.

Special Education: tuition increased \$84,616, increase in the extended summer program - \$6,090 – overall there is an \$89,206 increase in Special Ed areas. High school tuition increased \$20,776; maintenance increased \$5,020, Other increased \$2800.

Estimated Tax Rate: Dr. Nelson explained the State is required to send in a figure for estimated adequacy aid; the State did not use the word “donor towns,” but Bartlett will have to contribute \$226,000 in extra taxes to the State for education. He noted the worst case scenario means Bartlett would have to pay that money. The tax rate increase would be \$.75 per thousand before any warrant articles; the best case would be Bartlett would not have to pay that money and the tax rate then (because of the \$283,000) would be up by \$.53. A fund balance of \$75,000 has been estimated.

Mr. Jones questioned classifications for distinguished, proficient, and basic. Dr. Nelson referred to Bartlett's Personnel Policy (GDB), Pg. 7, section 8.6, which says that for the 2009-10 school year, performance pay will be awarded based on distinguished, proficient, basic, or unsatisfactory. He noted the teachers have a contract this year so there is no concern about Evergreen. The raise this year is based on the starting salary - last year the starting salary was \$28,000, this year \$28,500, each cell moves up by \$500. Anybody off the salary schedule received a \$2700 increase.

**D. Consider First Draft of Proposed Warrant Articles – Article 1 – Budget.**

Article 2 – Technology Program - \$14,000 – same as last year.

Article 3 – Capital Reserve Fund – Buses - \$15,000. Note was made that it has been suggested that Bartlett continue to raise money for buses; however, they may want to consider \$10,000 instead.

Article 4 – Replacement of boiler - \$25,513.

Article 5 – Supplemental appropriation - \$18,350 for additional maintenance costs for roof repair because of the condition of the shingles. It is being requested that this be taken out of the maintenance trust fund (there is \$107,000 in that fund). Ms. Kelemen questioned what happens if that gets voted down. Dr. Nelson said they would have to freeze everything and the work would have to be done.

Article 6 – Replacement of roof above the art room and kindergarten room. The amount has not as yet been established.

Dr. Nelson stated there was some discussion at the budget meeting about changing the maintenance capital reserve fund to a trust fund, or creating another fund that would be a trust fund for maintenance. He explained the difference: for a capital reserve fund the voters have to vote each year to take the money out, with a trust fund the Board can expend the money after holding a public hearing seven days in advance.

Mr. Jones questioned how many teachers are off the step schedule and was told it is more than 50% (possibly 16). Mr. Jones commented it is hard to find anyone in the valley getting a \$2700 raise.

Dr. Nelson made note that under miscellaneous, the SAU share is going up \$10,000 because they are using Draft 3A which is a higher budget than the original budget.

Dr. Nelson requested direction from the Board within a week, noting the next regular Board meeting is Jan. 4<sup>th</sup>.

Mr. Jones questioned health insurance and whether it is still part of the current contract. He was told it is and is a zero deductible, \$10 co-pay at the doctor's office.

Ms. Harlow questioned why electricity is not going down given the lighting improvements which have been made. Ms. Kelemen stated it is because we did not put any money up front. It was noted also we are still locked in on heating oil.

Mr. Voci called attention to the fact that his budget came in at .4% increase on those items we can control.

## **9. Administrators' Reports:**

**A. Principal** – Mr. Voci noted submission of December/January calendar, K-4 winter concert on Dec. 16<sup>th</sup>.

He noted he has asked Vance Pickering to talk about transition activities. They had an awesome day, playing in the Kennett gym on Sat. It was his opinion that the more they can get the 8<sup>th</sup> graders and parents up to the new school, the better. Fri., Jan. 21<sup>st</sup> they will be taking a bus to a girls varsity basketball game, next July will be the first round robin soccer games under the lights, and it is planned to have an 8<sup>th</sup> grade hockey night. He commended Mr. Pickering for his work in getting valley-wide athletic directors together. Dr. Nelson echoed Mr. Voci's comments, noting Mr. Pickering has done a nice job pulling this all together.

Mr. Voci said he has talked with Mt. Cranmore to stage an all-day event for cooperative games - it will involve 240 to 250 kids. Ms. Kelemen said, as a parent, Sat. was awesome, they all had a great time.

**B. Superintendent** – Dr. Nelson announced there will be an SAU Board meeting on Thursday, Dec. 9<sup>th</sup> at 6:30 p.m. at Conway Elementary School. It will be a hearing on the budget and adoption of same.

**10. Board Member Issues – Board Discussion:**

**A. Committee Reports** – Mr. Perley reported the Safety Committee met this morning and reviewed and updated the safety plan. He noted also, regarding the Facilities Committee, a conversation was held with H.E. Bergeron who will be looking at the roof for structural concerns where the roofs come together. They are hoping it is less of a project than they were originally lead to believe. HEB will provide a number for the warrant article.

Ms. Harlow reported on two resolutions considered by the NHSBA: (1) Raymond School District - dealing with penalizing school district employees who have breached their contract; (2) Interlakes School – dealing with unfunded mandates with regard to the handling of bullying issues which requires a lot of teacher training which the District has to pay for. NHSBA has recommended that both issues go forward.

Ms. Harlow questioned whether it is true that the Eagle Academy students do not pay for their meals which are offered by the Culinary Arts Dept. Dr. Nelson stated it is funded by a grant; they are trying to provide those things for at-risk kids that they need for survival, including meals.

**11. Public Comments:** None.

**12. Non Public Session** – At 6:50 p.m. **Motion was made by Mr. Clark, seconded by Mr. Perley and carried by unanimous roll call vote, that the Board adjourn to non public session under RSA 91-A:3, II.**

Nonpublic Session Minutes

Joe Voci and Dr. Nelson discussed a personnel issue with the Board. The Board provided Joe with direction.

**13. Adjournment** – **Motion was made by Mr. Clark, seconded by Mr. Perley, to return to Public Session and adjourn. The motion passed unanimously at 7:30 p.m.**

Respectfully submitted,

Gail T. Currier, Recording Secretary