

EATON SCHOOL BOARD

AGENDA (*Subject to Change*) for the regular meeting of the Eaton School Board to be held on **Monday, February 5, 2024 at 6:00 p.m.** at Eaton Town Hall.

1. Call to Order

PUBLIC HEARING on 2024-25 Proposed Budget

2. Approval of Minutes (1-8-24)
3. Business Affairs
 - A. Signing of Manifest
 - B. FYI - Budget Status Report 2023-24
 - C. Signing of Warrant and Budget Forms
4. Superintendent's Report
5. Any Other Business
 - A. Date for Next Meeting (April 1, 2024 - 5:00 p.m.)
 - School District Annual Meeting (March 12, 2024 - 5:00 p.m at Eaton Town Hall)
6. Board Member Issues
7. Public Comment
8. Nonpublic Session – RSA 91-A:3 II
 - A. Negotiations
9. Personnel Action
10. Adjourn

	Adopted Budget FY23 7/1/22- 6/30/23	Expended FY23 7/1/22- 6/30/23	Adopted Budget FY24 7/1/23- 6/30/24	Proposed Budget FY25 7/1/24- 6/30/25
1100 REGULAR EDUCATION				
1	51-10-1100-5560-0101	\$ 373,049	\$ 520,408	\$ 360,074
2	51-10-1100-5560-0102	\$ 118,825	\$ 89,157	\$ 81,049
3	51-10-1100-5560-0103	\$ 166,951	\$ 184,790	\$ 189,509
4	51-10-1100-5561-0101	\$ 17,901	\$ 19,300	\$ 17,058
5	51-10-1100-5561-0102	\$ 7,808	\$ 6,882	\$ -
6	51-10-1100-5562-0101	\$ 13,219	\$ 11,929	\$ -
7	51-10-1100-5562-0101	\$ 499	\$ 499	\$ 461
8	51-10-1100-5562-0102	\$ 563	\$ 547	\$ 497
9	51-10-1100-5562-0103	\$ 1,081	\$ 1,066	\$ 972
	TOTAL 1100 REGULAR EDUCATION	\$ 699,896	\$ 834,578	\$ 629,620
1200 SPECIAL EDUCATION				
10	51-10-1200-5330-0135	\$ 2,440	\$ 4,000	\$ 2,500
11	51-10-1200-5330-0991	\$ -	\$ -	\$ 500
12	51-10-1200-5560-0109	\$ 2,000	\$ 3,000	\$ -
	TOTAL 1200 SPECIAL EDUCATION	\$ 4,440	\$ 7,000	\$ 3,000
2140 PSYCHOLOGICAL SERVICES				
13	51-10-2140-5330-0120	\$ 100	\$ 100	\$ 100
	TOTAL 2140 PSYCHOLOGICAL SERVICES	\$ 100	\$ 100	\$ 100
2150 SPEECH SERVICES				
14	51-10-2150-5330-0120	\$ 4,180	\$ 5,500	\$ 3,295
	TOTAL 2150 SPEECH SERVICES	\$ 4,180	\$ 5,500	\$ 3,295
2160 OT/PT THERAPY SERVICES				
15	51-10-2160-5330-0120	\$ 400	\$ 303	\$ 100
	TOTAL 2160 OT/PT THERAPY SERVICES	\$ 400	\$ 303	\$ 100
2310 SCHOOL BOARD SERVICES				
16	51-10-2310-5110-0074	\$ 1,600	\$ 1,475	\$ 1,600
17	51-10-2310-5330-0047	\$ 2,500	\$ -	\$ 5,000
18	51-10-2310-5330-0897	\$ 100	\$ 232	\$ 100
19	51-10-2310-5330-0047	\$ 3,000	\$ 3,300	\$ 3,000
20	51-10-2310-5330-0074	\$ 240	\$ 240	\$ 240

21	51-10-2310-5390-0117	SCHOOL BOARD EXPENSES	61	\$ 500	\$ 61	\$ 500	\$ 500
22	51-10-2310-5520-0035	INSURANCE, PROPERTY/LIABILITY	1,086	\$ 1,062	\$ 1,086	\$ 860	\$ 1,505
23	51-10-2310-5540-0070	ADVERTISING	144	\$ 150	\$ 144	\$ 300	\$ 300
24	51-10-2310-5840-0100	CONTINGENCY, SCHOOL BOARD	-	\$ 3,000	\$ -	\$ 3,000	\$ 3,000
		TOTAL 2310 SCHOOL BOARD SERVICES	6,539	\$ 12,152	\$ 6,539	\$ 12,100	\$ 15,245
25	51-10-2320-5311-0104	2320 OFFICE OF SUPT, DISTRICT SHARE SAU9 SHARE	26,163	\$ 26,163	\$ 26,163	\$ 26,682	\$ 25,124
		TOTAL 2320 OFFICE OF SUPT, DISTRICT SHARE	26,163	\$ 26,163	\$ 26,163	\$ 26,682	\$ 25,124
		2720 PUPIL TRANSPORTATION					
26	51-10-2720-5110-0072	TRANSP., BUS DRIVER SALARY	27,786	\$ 34,088	\$ 27,786	\$ 29,821	\$ 37,276
27	51-10-2720-5120-0076	TRANSP., SUBSTITUTE BUS DRIVER	1,782	\$ 3,000	\$ 1,782	\$ 3,000	\$ 3,000
28	51-10-2720-5211-0039	TRANSP., HEALTH INSURANCE	3,840	\$ 21,936	\$ 3,840	\$ 18,933	\$ 20,408
29	51-10-2720-5212-0039	TRANSP., DENTAL INSURANCE	810	\$ 1,454	\$ 810	\$ 1,082	\$ 1,094
30	51-10-2720-5220-0038	TRANSP., FICA	2,560	\$ 2,608	\$ 2,560	\$ 2,281	\$ 2,852
31	51-10-2720-5250-0043	TRANSP., UNEMPLOYMENT	347	\$ 500	\$ 347	\$ 500	\$ 641
32	51-10-2720-5260-0044	TRANSP., WORKERS COMP	698	\$ 1,000	\$ 698	\$ 750	\$ 829
33	51-10-2720-5430-0099	TRANSP., LABOR BUSES	2,158	\$ 3,000	\$ 2,158	\$ 3,500	\$ 3,500
34	51-10-2720-5610-0087	TRANSP., SUPPLIES/PARTS	1,389	\$ 3,000	\$ 1,389	\$ 4,000	\$ 3,500
35	51-10-2720-5610-0088	TRANSP., SUPPLIES-TIRES	-	\$ -	\$ -	\$ -	\$ 4,000
36	51-10-2720-5626-0086	TRANSP., SUPPLIES/FUEL	5,791	\$ 5,474	\$ 5,791	\$ 7,038	\$ 7,038
37	51-10-2720-5736-0100	TRANSP., REPLACE VEHICLE	-	\$ -	\$ -	\$ -	\$ -
		TOTAL 2720 PUPIL TRANSPORTATION	47,160	\$ 76,060	\$ 47,160	\$ 70,905	\$ 84,138
38	51-10-2722-5513-0120	2722 TRANSPORTATION, SPEC EDUC TRANSP., SPECIAL EDUCATION	-	\$ 100	\$ -	\$ 100	\$ 100
		TOTAL 2722 TRANSPORTATION, SPEC EDUC	-	\$ 100	\$ -	\$ 100	\$ 100
39	51-10-2810-5340-0025	2810 STAFF SERVICES, HEALTH EXAMS STAFF SERVICES, HEALTH EXAMS	-	\$ 200	\$ -	\$ 200	\$ 200
		TOTAL 2810 STAFF SERVICES, HEALTH EXAMS	-	\$ 200	\$ -	\$ 200	\$ 200
40	51-10-5251-5930-0105	5251 CAPITAL RESERVE FUND CAPITAL RESERVE-BUS/SPEC EDUC	25,000	\$ -	\$ 25,000	\$ -	\$ -
		TOTAL 5251 CAPITAL RESERVE FUND	25,000	\$ -	\$ 25,000	\$ -	\$ -
		TOTAL 51 EATON GENERAL FUND	858,116	\$ 823,691	\$ 858,116	\$ 960,665	\$ 760,922

WARRANT ARTICLES

Bus Capital Reserve Fund	\$ 15,000	\$ -	\$ 15,000	\$ -
SPED Capital Reserve Fund	\$ 10,000	\$ -	\$ 10,000	\$ -
Withdrawal from Bus CRF Warrant	\$ -	\$ -	\$ -	\$ -
Tuition Expendable Trust Fund	\$ -	\$ -	\$ -	\$ -

TOTAL WARRANT ARTICLES

\$ 25,000 \$ - \$ 25,000 \$ -

GRANTS

IDEA	\$ -	\$ -	\$ -	\$ 8,500
------	------	------	------	----------

GRAND TOTAL

\$ 848,691 \$ 858,116 \$ 985,665 \$ 769,422

Eaton School Board Meeting
DRAFT Minutes
January 8, 2024
5:00 pm

Eaton Town Hall

In attendance: Susan Wiley, Monique Hebert, Nella Thompson, Kevin Richard (SAU 9). Public-John Hartman

- I. Call to order- Chair Monique Hebert called the meeting to order at 5:00 pm.
- II. Approval of Minutes (12-4-23)-Monique Hebert made a motion to approve the minutes, seconded by Susan Wiley. **(3-0-0)**.
- III. Business affairs-
 - A. Signing of Manifest
 - B. Budget Status Report 2023-24

Superintendent Richard reviewed the current budget. There are no unanticipated expenses at this time which is a good thing.
 - C. Recommend Proposed 2024-25 Budget

Superintendent Richard reviewed the proposed budget for FY 25. The overall tuition for k-12 is down by over \$200,000. There was discussion about increasing the legal services to \$5,000 (up from \$2,500) due to tuition agreement negotiations. There was discussion about adjusting the bus driver salary by \$3.50/hr to keep competitive with other districts. The overall proposed budget is down -\$216,243 from the previous year.
 - D. Recommend Proposed Warrant Articles

Susan Wiley made a motion, seconded by Monique Hebert to recommend a school district budget of \$769,422 on Article 5. (3-0)

Susan Wiley made a motion, seconded by Nella Thompson to recommend \$25,000 on Article 6 (Special Education Capital Reserve Fund). (3-0)

Susan Wiley made a motion, seconded by Monique Hebert to place \$15,000 on Article 7 (School Bus Capital Reserve Fund). (3-0)

These articles will go to the school district budget hearing on February 5th. The amounts may be changed or amended by the school board at that meeting.
- IV. Superintendent Report-

Kevin Richard provided an update to the various administrative search committees including: superintendent, Pine Tree Principal, Kennett Middle School Principal and the MWV Career and Technical Director. Susan Wiley is the Eaton School Board representative on the superintendent search committee.

V. Any Other Business

A. Set Date for upcoming meetings

Budget Hearing on February 5, 2024-6:00 pm

Annual School District Meeting on March 12, 2024-5:00 pm

VI. Board Member Issues-

Nella Thompson explained that she missed the last meeting due to the weather and power outages and would appreciate contact about board meetings in those circumstances. Superintendent Richard will make sure that all school board members are contacted in the future.

Nella also would like to discuss the tuition contract with other school board members prior to negotiations with Conway. A non-public session will be scheduled at the next Eaton School Board meeting for negotiations.

VII. Public Comment

John Hartman asked why the tuition rates dropped so much for next year. Mr. Richard explained that there are calculations in the tuition agreement that can change significantly from year to year including a CPI (Consumer Price Index) that gets adjusted each year. Last year the CPI was over 8%. There are also other factors that impact the tuition rate including the Equalized Valuation increases to the other towns and the ADM (average daily membership) percentages for each town.

VIII. Nonpublic Session-RSA 91-A:3 II)- None

IX. Personnel Action- None

X. Adjourn- Motion made by Susan Wiley, seconded by Nella Thompson to adjourn the meeting. (3-0). Meeting adjourned at 5:31pm.

Respectfully submitted,

Kevin Richard

Eaton School District EATON BUDGET

3-B

Account Number / Description	Adopted Budget 7/1/2023 - 6/30/2024	Amendments 7/1/2023 - 6/30/2024	Revised Budget 7/1/2023 - 6/30/2024	Reported Period 7/1/2023 - 6/30/2024	Encumbrances 7/1/2023 - 6/30/2024	Amount Remaining 7/1/2023 - 6/30/2024	Percent Remaining 7/1/2023 - 6/30/2024
51 EATON GENERAL FUND							
1100 REGULAR EDUCATION							
51-10-1100-5560-0101 TUITION, ELEMENTARY SCHOOL	520,408.00	0.00	520,408.00	260,204.00	260,204.00	0.00	0.00%
51-10-1100-5560-0102 TUITION, MIDDLE SCHOOL	89,157.00	0.00	89,157.00	44,579.00	44,578.00	0.00	0.00%
51-10-1100-5560-0103 TUITION, HIGH SCHOOL	184,790.00	0.00	184,790.00	92,396.00	92,394.00	0.00	0.00%
51-10-1100-5561-0101 TUITION, ELEM SHARE OF BOND	19,300.00	0.00	19,300.00	19,300.00	0.00	0.00	0.00%
51-10-1100-5561-0102 TUITION, MS SHARE OF BOND	6,882.00	0.00	6,882.00	6,882.00	0.00	0.00	0.00%
51-10-1100-5561-0103 TUITION, HS SHARE OF BOND	11,929.00	0.00	11,929.00	11,929.00	0.00	0.00	0.00%
51-10-1100-5562-0101 TUITION, ELEM SCHOOL (TRUST FUND)	499.00	0.00	499.00	249.00	250.00	0.00	0.00%
51-10-1100-5562-0102 TUITION, MIDDLE SCHOOL (TRUST FUND)	547.00	0.00	547.00	274.00	273.00	0.00	0.00%
51-10-1100-5562-0103 TUITION, HIGH SCHOOL (TRUST FUND)	1,066.00	0.00	1,066.00	532.00	534.00	0.00	0.00%
TOTAL 1100 REGULAR EDUCATION	\$834,578.00	\$0.00	\$834,578.00	\$436,345.00	\$398,233.00	\$0.00	0.00%
1200 SPECIAL EDUCATION							
51-10-1200-5330-0135 EXTENDED SCHOOL YEAR	4,000.00	(1,304.00)	2,696.00	0.00	0.00	2,696.00	100.00%
51-10-1200-5330-0991 DIAGNOSTIC CONT SERVICE	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00%
51-10-1200-5560-0109 TUITION, SPECIAL EDUCATION	3,000.00	(696.00)	2,304.00	488.00	1,816.30	0.00	0.00%
TOTAL 1200 SPECIAL EDUCATION	\$7,000.00	\$0.00	\$7,000.00	\$488.00	\$1,816.00	\$4,696.00	67.08%
2140 PSYCHOLOGICAL SERVICES							
51-10-2140-5330-0120 PSYCH SERV.-TESTING/COUNSELING	100.00	0.00	100.00	0.00	0.00	100.00	100.00%
TOTAL 2140 PSYCHOLOGICAL SERVICES	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	100.00%
2150 SPEECH SERVICES							
51-10-2150-5330-0120 SPEECH SERV.-AUDIOLOGICAL TESTING	5,500.00	0.00	5,500.00	0.00	0.00	5,500.00	100.00%
TOTAL 2150 SPEECH SERVICES	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$0.00	\$5,500.00	100.00%
2160 OT/PT THERAPY SERVICES							
51-10-2160-5330-0120 OT/PT THERAPY	3,500.00	0.00	3,500.00	270.00	0.00	3,230.00	92.28%
TOTAL 2160 OT/PT THERAPY SERVICES	\$3,500.00	\$0.00	\$3,500.00	\$270.00	\$0.00	\$3,230.00	92.28%

Eaton School District EATON BUDGET

Account Number / Description	Adopted Budget 7/1/2023 - 6/30/2024	Amendments 7/1/2023 - 6/30/2024	Revised Budget 7/1/2023 - 6/30/2024	Reported Period 7/1/2023 - 6/30/2024	Encumbrances 7/1/2023 - 6/30/2024	Amount Remaining 7/1/2023 - 6/30/2024	Percent Remaining 7/1/2023 - 6/30/2024
2310 SCHOOL BOARD SERVICES							
51-10-2310-5110-0074 SCHOOL BOARD SALARIES	1,600.00	0.00	1,600.00	0.00	0.00	1,600.00	100.00%
51-10-2310-5330-0047 LEGAL SERVICE	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00	100.00%
51-10-2310-5330-0897 MEDICAID BILLING SERVICES	100.00	0.00	100.00	0.00	0.00	100.00	100.00%
51-10-2310-5390-0047 AUDIT	3,000.00	0.00	3,000.00	1,200.00	0.00	1,800.00	60.00%
51-10-2310-5390-0074 SALARY, TREAS/CLERK/MODERATOR	240.00	0.00	240.00	0.00	0.00	240.00	100.00%
51-10-2310-5390-0117 SCHOOL BOARD EXPENSES	500.00	0.00	500.00	0.00	0.00	500.00	100.00%
51-10-2310-5520-0035 INSURANCE, PROPERTY/LIABILITY	860.00	0.00	860.00	1,278.00	0.00	(418.00)	(48.60)%
51-10-2310-5540-0070 ADVERTISING	300.00	0.00	300.00	16.71	0.00	283.29	94.43%
51-10-2310-5840-0100 CONTINGENCY, SCHOOL BOARD	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00	100.00%
TOTAL 2310 SCHOOL BOARD SERVICES	\$12,100.00	\$0.00	\$12,100.00	\$2,494.71	\$0.00	\$9,605.29	79.38%
2320 OFFICE OF SUPT, DISTRICT SHARE							
51-10-2320-5311-0104 SAU9 SHARE	26,682.00	0.00	26,682.00	20,011.50	6,670.50	0.00	0.00%
TOTAL 2320 OFFICE OF SUPT, DISTRICT SHARE	\$26,682.00	\$0.00	\$26,682.00	\$20,011.50	\$6,670.50	\$0.00	0.00%
2720 PUPIL TRANSPORTATION							
51-10-2720-5110-0072 TRANSP., BUS DRIVER SALARY	29,821.00	0.00	29,821.00	15,474.75	15,604.00	(1,257.75)	(4.21)%
51-10-2720-5120-0076 TRANSP., SUBSTITUTE BUS DRIVER	3,000.00	0.00	3,000.00	260.44	0.00	2,739.56	91.31%
51-10-2720-5211-0039 TRANSP., HEALTH INSURANCE	18,933.00	0.00	18,933.00	2,399.98	2,400.02	14,133.00	74.64%
51-10-2720-5212-0039 TRANSP., DENTAL INSURANC	1,082.00	0.00	1,082.00	561.99	414.50	105.51	9.75%
51-10-2720-5220-0038 TRANSP., FICA	2,281.00	0.00	2,281.00	1,383.78	1,586.87	(689.65)	(30.23)%
51-10-2720-5250-0043 TRANSP., UNEMPLOYMENT	500.00	0.00	500.00	0.00	0.00	500.00	100.00%
51-10-2720-5260-0044 TRANSP., WORKERS COMP	750.00	0.00	750.00	740.00	0.00	10.00	1.33%
51-10-2720-5430-0099 TRANSP., LABOR BUSES	3,500.00	0.00	3,500.00	2,350.00	0.00	1,150.00	32.85%
51-10-2720-5610-0087 TRANSP., SUPPLIES/PARTS	4,000.00	0.00	4,000.00	1,389.38	0.00	2,610.62	65.26%
51-10-2720-5626-0086 TRANSP., SUPPLIES/FUEL	7,038.00	0.00	7,038.00	1,659.24	0.00	5,378.76	76.42%
TOTAL 2720 PUPIL TRANSPORTATION	\$70,905.00	\$0.00	\$70,905.00	\$26,219.56	\$20,005.39	\$24,680.05	34.80%
2722 TRANSPORTATION, SPEC EDUC							
51-10-2722-5513-0120 TRANSP., SPECIAL EDUCATION	100.00	0.00	100.00	0.00	0.00	100.00	100.00%

Eaton School District EATON BUDGET

Account Number / Description	Adopted Budget 7/1/2023 - 6/30/2024	Amendments 7/1/2023 - 6/30/2024	Revised Budget 7/1/2023 - 6/30/2024	Reported Period 7/1/2023 - 6/30/2024	Encumbrances 7/1/2023 - 6/30/2024	Amount Remaining 7/1/2023 - 6/30/2024	Percent Remaining 7/1/2023 - 6/30/2024
TOTAL 2722 TRANSPORTATION, SPEC EDUC	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	100.00%
2810 STAFF SERVICES,HEALTH EXAMS	200.00	0.00	200.00	32.62	0.00	167.38	83.69%
51-10-2810-5340-0025 STAFF SERVICES,HEALTH EXAMS							
TOTAL 2810 STAFF SERVICES,HEALTH EXAMS	\$200.00	\$0.00	\$200.00	\$32.62	\$0.00	\$167.38	83.69%
5251 CAPITAL RESERVE FUND	25,000.00	0.00	25,000.00	25,000.00	0.00	0.00	0.00%
51-10-5251-5930-0105 CAPITAL RESERVE-BUS/SPEC EDUC							
TOTAL 5251 CAPITAL RESERVE FUND	\$25,000.00	\$0.00	\$25,000.00	\$25,000.00	\$0.00	\$0.00	0.00%
TOTAL 51 EATON GENERAL FUND	\$985,665.00	\$0.00	\$985,665.00	\$510,861.39	\$426,724.89	\$48,078.72	4.87%
GRAND TOTAL	\$985,665.00	\$0.00	\$985,665.00	\$510,861.39	\$426,724.89	\$48,078.72	4.87%

**WARRANT FOR ANNUAL MEETING
OF THE EATON SCHOOL DISTRICT**

To the inhabitants of the School District in the Town of Eaton, County of Carroll, and State of New Hampshire, qualified to vote on District affairs:

You are hereby notified to meet at the Town Hall in said District on Tuesday, the 12th day of March, 2024 to vote for the following District Officers. Polls will be open for this purpose at 11:00 a.m., and will not close before 6:00 p.m.

ARTICLE 1. To elect a Moderator for the ensuing year.

ARTICLE 2. To elect a Clerk for the ensuing year.

ARTICLE 3. To elect a member of the School Board for the ensuing three years.

ARTICLE 4. To elect a Treasurer for the ensuing year.

YOU ARE ALSO NOTIFIED TO MEET AT THE SAME PLACE AT 5:00 P.M. ON THE SAME DAY TO ACT UPON THE FOLLOWING ARTICLES.

ARTICLE 5. To see if the School District will vote to raise and appropriate the sum of \$769,422 for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of the statutory obligations of the District, with \$8,500 offsetting this amount from various grants, This article does not include appropriations voted in other warrant articles. (Majority vote required) (Recommended by the School Board 3-0)

ARTICLE 6. To see if the School District will vote to raise and appropriate the sum of \$25,000 to be added to the Capital Reserve Fund (Special Education), established at the 1987 school district meeting, to be held in the custody of the Trustees of Trust Funds for the Town of Eaton. (Recommended by the School Board 3-0)

ARTICLE 7 To see if the School District will vote to raise and appropriate the sum of \$15,000 to be added to the Capital Reserve Fund (School Bus), established at the 1975 school district meeting, to be held in the custody of the Trustees of Trust Funds for the Town of Eaton. (Recommended by the School Board 3-0)

ARTICLE 8. To transact any other business that may legally come before this meeting.

Given under our hands, this 5th day of February 2024.

Monique Hebert

Danielle Thompson

Susan Wiley

A TRUE COPY OF WARRANT - ATTEST

Monique Hebert

Danielle Thompson

Susan Wiley