

## **EATON SCHOOL BOARD**

AGENDA for the regular meeting of the Eaton School Board to be held on Monday, October 3, 2022 at **5:00 p.m.** at Eaton Town Hall.

1. Call to Order
2. Approval of Minutes (9-7-22)
3. Business Affairs
  - A. Signing of Manifest
4. Superintendent's Report
  - A. Eaton School Board Tuition Committee
5. Any Other Business
  - A. Set Date for Next Meeting (November 7, 2022 – 5:00 p.m.)
6. Board Member Issues
7. Nonpublic Session – RSA 91-A:3 II
8. Personnel Action
9. Adjourn

**Eaton School Board Meeting**  
**DRAFT Minutes**  
**September 7, 2022**  
**4:30 pm**

Eaton Town Hall

In attendance: Monique Hebert, Susan Wiley, Kevin Richard (SAU 9).

- I. Call to order- Monique Hebert called the meeting to order at 6:00 pm.
- II. Approval of Minutes (6-6-22)- Monique Hebert made a motion to approve the minutes, seconded by Susan Wiley. **(2-0-0)**.
- III. Business affairs-
  - A. Signing of Manifest
  - B. Summary of Expenses and Receipts for 2021-22

Superintendent Richard reviewed the end of the year unexpended fund balance (\$15,037) and the plus revenue (\$3,813) information with the Eaton School Board. The fiscal year final general fund balance is \$28,922 of which the Eaton School Board is allowed to retain \$22,186.
  - C. Consider Retaining Fund Balance from 6/30/2022

Susan Wiley made a motion, seconded by Monique Hebert to retain \$22,186 for fiscal year ending June 30, 2022. **Motion carried (2-0)**
  - D. Signing of DOE-25/MS25 State Reports
- IV. Superintendent Report-
  - A. KHS Tuition Agreement-Formalizing a Committee

Superintendent Richard provided an overview of the last group meeting with all of the sending towns and Conway to discuss the option of a Joint Management Agreement (JMA). Conway would have to agree to enter into such an agreement otherwise it would not be an option and tuition contract discussion would be the next option. Forming an Eaton Tuition Committee formalizes the process and allows for committee members to speak on behalf of the Eaton School Board at the larger committee.

Monique Hebert made a motion, seconded by Susan Wiley to establish an Eaton School Board Tuition Committee made up of at least one school board member. **Motion carried (2-0)**
- V. Any Other Business
  - A. Set Date for Next Meeting (October 3, 2022-5:00 pm)

Susan Wiley would like to schedule the school board meetings for 5:00 pm instead of 6:00 pm. Monique agreed that this could be done and would confirm. It was decided to schedule the meetings for 5:00 pm.

VI. Board Member Issues-

A. Consider Filling Vacancy on the Board-

Nella Thompson has expressed interest in the vacant position. There were no other candidates at this time. Monique Hebert made a motion, seconded by Susan Wiley to appoint Nella Thompson to the Eaton School Board. **Motion carried (2-0)**

VII. Nonpublic Session-RSA 91-A:3 II)- None

VIII. Personnel Action-

A. Confirm Election of Kevin Gregston as Bus Driver

Monique Hebert made a motion, seconded by Susan Wiley to elect Kevin Gregston as Eaton School Bus Driver. **Motion carried (2-0)**

B. COVID Sick Days

Superintendent Richard brought forth a proposal for Eaton employees (bus driver) to be able to utilize up to five COVID Sick Days if the employee tests positive with COVID. The current guidelines are that individuals who test positive for COVID stay home for five days regardless of whether they have symptoms or not. Susan Wiley made a motion, seconded by Monique Hebert to approve five COVID sick days from September 1, 2022 through December 31, 2022. **Motion carried (2-0)**

IX. Adjourn- The meeting was adjourned at 4:58 pm

Respectfully submitted,

Kevin Richard