

**INDIVIDUAL SCHOOL ADMINISTRATIVE PERSONNEL**PrincipalAppointment

The principal shall be elected by the School Board following the nomination of the Superintendent. Should the School Board fail to accept the nomination of the Superintendent, the Superintendent will be directed to present another name in nomination.

Candidates for position of principal will file a formal, written application with the Superintendent of Schools. In the hiring of the principal, Board members, staff, and citizens will be invited to serve on the screening, search, and preliminary interview committees. Final candidates will be interviewed by the Superintendent and the School Board.

Employment

The terms of employment will be determined by the Board.

Functions

The principal shall act as the chief administrative officer for the school building and grounds. He/she shall be responsible for and shall have authority over the actions of students, professional and nonprofessional employees, visitors, and persons hired to perform special tasks. He/she shall enjoy the Powers and Duties of Principals prescribed by S.B.E. regulations as adopted on 17 January 1973.

The principal shall keep the Superintendent informed of activities in the building by whatever means the Superintendent deems appropriate.

The principal will file a monthly, report, on a date designated by the Superintendent, to the Superintendent of Schools.

The principal shall attend School Board meetings.

The principal shall be responsible for the supervision of safety program for his/her school. General areas of emphasis shall include, but not be limited to: inservice training, accident recordkeeping; plant inspection; driver and vehicle safety programs; fire prevention; and emergency procedures and traffic safety problems relevant to students, employees, and the community.