

EATON SCHOOL BOARD
APRIL 6, 2020
MINUTES

Present remotely were Chris Kennedy, Monique Hebert, and Nella Thompson (6:30 pm). Present physically in the Conway Professional Development Center was Kevin Richard.

The Eaton School Board is holding an emergency meeting pursuant to Executive Order 2020-04, Section 8 and Emergency Order #12, Section 3 (due to the COVID-19 pandemic, a quorum of the public body is not physically present).

1. Superintendent Kevin Richard called the meeting to order at 6:00 p.m.
2. Reorganization of Board
 - A. Election of Chairperson – Mr. Richard asked for nominations for Chairperson. **Monique Hebert made a motion to elect Chris Kennedy as Chairperson. The motion was seconded by Chris Kennedy and passed by a unanimous roll call vote:** Ms. Hebert – Yes and Mr. Kennedy – Yes. Mr. Richard turned the meeting over to Chair Kennedy.
 - A. Election of Vice-chairperson – Chris Kennedy asked for nominations for Vice-chairperson. **Chris Kennedy made a motion to elect Monique Hebert as Vice-chairperson. The motion was seconded by Monique Hebert and passed by a unanimous roll call vote:** Mr. Kennedy – Yes and Ms. Hebert – Yes.
 - B. Set Meeting Dates and Times – The Board will meet on the first Monday of each month at 6:00 p.m. at the Eaton Town Hall.
3. Approval of Minutes – **Monique Hebert made a motion to approve the minutes of February 3, 2020. The motion was seconded by Chris Kennedy and passed by a unanimous roll call vote:** Ms. Hebert – Yes and Mr. Kennedy – Yes.
4. Business Affairs
 - A. Signing of Manifest – The manifest was signed as presented.
5. Superintendent's Report
 - A. COVID-19 Update - Mr. Richard updated the board on COVID-19 as it related to remote learning (see attached).
 - B. Mr. Richard noted that no decision has been made yet regarding April vacation; as of now the week of April 27th is still scheduled as a vacation week.
 - C. The SAU Executive Board will meet on May 9th at 6:00 p.m.
6. Any Other Business
 - A. Set Date for Next Meeting – The next meeting will be on May 4, 2020.

- B. Consider Correspondence to Eaton Board of Selectmen – The correspondence asking the Selectmen for \$189,676 will be signed by Chair Kennedy.
- C. First Reading of Policy DAF (Administration of Federal Funds) – **Monique Hebert moved to approve the first reading of this policy. The motion was seconded by Nella Thompson and passed by a unanimous roll call vote:** Ms. Hebert – Yes, Ms. Thompson, Yes, and Mr. Kennedy – Yes.
- D. Acceptance of Consolidated Agreement – **Monique Hebert moved to approve the consolidation of IDEA special education grants with the Towns of Conway and Chatham for FY21. The motion was seconded by Nella Thompson and passed by a unanimous roll call vote:** Ms. Hebert – Yes, Ms. Thompson, Yes, and Mr. Kennedy – Yes.
7. Board Member Issues – Chris Kennedy was appointed as representative to the Cooperative School District Planning Committee.
8. Nonpublic Session – none
9. **Monique Hebert moved to adjourn. The motion was seconded by Nella Thompson and passed by a unanimous roll call vote at 6:41 pm:** Ms. Hebert – Yes, Ms. Thompson, Yes, and Mr. Kennedy – Yes.

Respectfully submitted,

Kevin Richard
Superintendent of Schools

School Board Update on COVID-19

March 15, 2020-Governor Sununu declared that all schools would move to Remote Instruction beginning March 23rd and continue until April 3, 2020.

March 16-20

- All teaching staff and support staff worked on planning, scheduling, and delivering education remotely.
- Google classroom was decided as the online platform, with hard copy and support materials being coordinated for delivery.
- Technology personnel coordinated the set up and delivery of 1,500 + devices for distribution for students.
- Meal distribution began on Tuesday March 17th. Bus drivers, food service providers, support staff and administration delivered over 800 meals. Lowes, Walmart, Varsity Beverage and Home Depot all donated coolers. Since that date, there have been between 600 and 700 breakfasts and 600 and 700 lunches provided across SAU9 daily. (All SAU13 students enrolled in our schools are getting meals through SAU13.)
- Distribution day for Chromebooks and materials took place on Friday March 20, Saturday March 21st.
- Valley Originals and other restaurants delivered produce and food along with 68 Hours of Hunger for families and students for pick up on Friday.

March 23-27

- Remote learning begins on Monday with students engaging in Google Hangouts.
- Schedules include many check-ins for students as well as academic support.
- Survey sent out to students, staff, and parent/guardians to gauge the first week of remote instruction.

Summary of Survey information below

- Parent/Guardian
 - 673 responses spread across schools
 - 43% report 3 or more contacts per day/ 43% report contact at least once per day
 - 83% of respondents say amount of contact is correct
 - 49% spending 4-6 hours per day on school work; 38% 2-4 hours per day
 - 70% say amount of work is just right; 8.5% too much, 12% say it should be increased
 - 78% say level of challenge/difficult is just right
 - 94% say hours set up are meeting family needs

- 92% say they can access the staff they need
- Barriers - parents/guardians being able to support students, 11% say reliable Internet is an issue

- Student

- 448 responses; 76% from KMS and KHS
- 58% report 3 or more contacts from school per day, 26% report 1 contact from school per day
- 81.25% say amount of contact is correct
- 99.78% said they were contacted by their teachers
- 88% have been able to access the staff they need
- 94% reported hours are working for them (many positive comments about later start time for KHS/KMS)
- 19% reporting over 6 hours per day of work, 43% report between 4-6 hours of work, 34% between 2 and 4 hours/day
- 29% say it is too much work, 59% said it is just right
- 12% said too difficult, 79% said the level of challenge is just right, 7% said it is too easy
- 36% say they need additional help from a teacher, 25% report Internet challenges, only 3.5% said Chromebooks are an issue

- Staff

- 117 responses
- Spending the most time contacting students, planning and prep was second
- Conferring is most effective strategy (currently) to evaluate student learning
- Additional supports needed: Strategies and techniques to support effective remote instruction (37%), technology tools/application (30%), 25% said no additional support needed

General Themes:

- Contact is good
- Amount and challenge of work is good
- Hours working for families
- Students enjoy interaction with staff/classmates but miss opportunities to socialize with peers

March 26, 2020-Governor Sununu extends remote learning until May 4th.

March 30 - April 3

Second week of remote instruction

- Donations from local businesses provide soap, shampoo, toothbrush and toothpaste for distribution. These were handed out along with meals.
- Plan to reduce meal distribution to three days a week to minimize contact. Meals will be doubled up.

Admin PLC is focused on the following goal:

Goal: Create a flexible, equitable structure to our remote learning system that keeps student learning and well-being at the center while meeting the needs of staff.

Guiding questions include:

- How can we provide additional opportunities for individualized/small group instruction for the purposes of remediation and/or enrichment?
- Sustainability over time?
- How do we provide the supervised, socialization opportunities for students?
- How can we effectively collect and document evidence of student learning?
- How do we handle it when teachers are absent? How do we increase collaboration/efficiency in the model?

April 6-10

Administration is working with staff to make adjustments to schedules to better serve all parties more effectively and efficiently.