

Adopted by Eaton School Board – January 2, 2006  
Reviewed with no change – 1/7/08

**DK**

**MILEAGE REIMBURSEMENT FOR SPECIAL EDUCATION TRAVEL**

The Eaton School District is financially responsible for the following reimbursable transportation costs to the parents/guardian of an out-of-district placed special needs student. The federal rate of mileage reimbursement for transportation will be used. Mileage will be reimbursed for the following travel only:

1. start of program
2. school closures for holiday/vacation as outlined on out-of-district calendar
3. IEP meetings (to be scheduled immediately before or after vacation periods if at all possible)
4. end of program
5. start of Extended School Year program
6. end of Extended School Year program
7. appointment(s) with evaluator(s) as approved in advance in writing by parent/guardian and district.

Requests for reimbursements should be received in the SAU #9 office within one month of travel. No requests for reimbursements will be accepted after June 30<sup>th</sup> of each year.

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I have read and understand this policy.

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Parent/Guardian

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Date filed with Director of Special Services, SAU #9