

**MINUTES OF MEETING
BARTLETT SCHOOL BOARD
Josiah Bartlett School library
August 4, 2009**

1. Call to Order:

The Bartlett School Board met at 6:00 p.m. Present were: Vicki Harlow, Michael Murphy, Nancy Kelemen, Dr. Carl Nelson and Joe Voci. Dan Perley joined the meeting at 6:10 p.m.

- 2. Approve Minutes (6-2-09):** Ms. Harlow made reference to Pg. 3, Section 10, 4th sentence, to clarify that “we know the students are aware that school is nearing an end because the bulletin boards are shut down.” **Motion was made by Mr. Murphy seconded by Ms. Kelemen, to approve the Minutes of the June 2nd meeting as “reinterpreted.” Carried by unanimous vote.**

- 3. Presentation of School Programs/FYI Items:** None.

- 4. Public Comments:** None.

- 5. Old Business:** None.

- 6. Instructional Issues:** None

- 7. Consider Personnel Actions:**

Motion was made by Ms. Kelemen, seconded by Mr. Murphy, to approve Items 7, A through P as a consent agenda. Carried by unanimous vote.

A. Election of Victoria Hill and Kathleen Walsh as RTI Co-coordinators -
The Chair entertained questions on individual items. Ms. Kelemen questioned the meaning of RTI and was told it is Response To Intervention. Mr. Voci explained that for kids who are struggling we make sure we are doing appropriate and frequent assessments, and aligning curriculum.

B. Approval of Linda Bittner’s Request for a Leave of Absence – [to complete Masters Degree]

C. FYI – Transfer of Lorri Upton – [Transfer to Title I Reading Assistant until 12/23/09 in Ms. Bittner’s absence.]

D. Election of Jane Williamson as Part-time Title I Reading Assistant – Ms. Harlow commented that Ms. Williamson will be a wonderful resource given her degree in school administration.

E. Election of Elizabeth Richards as Title I Project Manager.

F. Election of Elizabeth Richards as Summer School Title I Teacher.

G. Election of June McLeavey as K-Kids Co-coordinator.

H. Accept Resignation of Carol Weeks – [Speech/Language Assistant.]

I. Accept Resignation of Charlotte Eastman – [Special Education Aide.]

J. Election of 7th Grade Co-advisors – [Hiring of Peg Fish, Sue Chula, Joe Mountford and Joe Yahna to split the two 7th grade Co-Advisor positions for 2009/10.]

K. Election of Sarah Giroux Rowe as 1:1 Sp. Ed. Aide.

L. Election of Krista Chadwick as 1:1 Sp. Ed. Aide – [Question by Ms. Harlow as to whether she has taken any paraprofessional courses. Mr. Voci responded she has not; however, with her background has done more than a paraprofessional would have done.]

M. FYI – Transfer of Wendy Pope – [to IDEA funded Middle School Inclusion Facilitator position.] Ms. Kelemen questioned whether there is a replacement for Wendy's position (3rd grade 1:1 Sp. Ed. Assistant). Mr. Voci advised Sarah Giroux would fill that position.

N. Election of ESY Summer Personnel – [list provided]

O. Approval of Bonuses (nonpublic Session).

P. Election of Alison Hickey-Moore as Speech/Language Assistant.

Motion carried to approve all personnel changes and actions under Item 7, A thru P by unanimous vote.

8. Business Affairs:

A. FYI – Budget Transfer between Functions – Board was apprised of transfer of funds totaling \$4095.85 to purchase SP. Ed. Supplies 2009-10, testing materials, and asbestos removal at the church.

B. Consider Purchase of a new 2-Door Reach-in Refrigerator – Motion by Mr. Murphy, second by Ms. Kelemen, to approve purchase of a new refrigerator as recommended. Dr. Nelson noted it will be taken out of this year's funds (2009-10), that there is already a deficit and they will start by creating a deficit. It was Ms. Kelemen's opinion that there really is no choice, we need the refrigerator. Mr. Murphy questioned how many were looked at. He was

told it was the opinion that this was the best for their needs. Mr. Perley questioned how many years we should expect out of the unit. Mr. Voci noted the last one lasted 20 years. **Motion carried by unanimous vote.**

C. School Lunch Deficit 2008-09 – Motion by Ms. Kelemen, second by Mr. Murphy, to approve payment of \$13,149.11 for the 2008-09 school lunch deficit. Discussion: Mr. Voci stated Shannon has done an awesome job. Breakfasts have increased tremendously, i.e., March last year 131 breakfasts served, this year 640; April 173 last year, 518 this year; Jan. 99 increased to 361; June 107 increased to 509. Mr. Murphy stated he has received so many compliments on Shannon and the food program here. Ms. Kelemen agreed the kids are happier, more are eating. She has also heard from Jackson kids how good the food is.

Ms. Kelemen questioned whether it would be possible to get a quarterly or semi-annual report. Mr. Perley suggested a mid-year review. It was agreed.

Ms. Harlow questioned contracted services of Chuck Cook (\$500). She was informed that was for only one year.

Motion carried by unanimous vote.

D. Consider Approval of Food Service Agreement with Jackson – Motion by Ms. Kelemen, second by Mr. Murphy, to approve the proposed Food Service Agreement with Jackson. It was noted Jackson is being charged \$.50 more than Bartlett students to cover any additional costs, and there was question as to whether that is sufficient. Dr. Nelson stated if the Board wishes to change the amount, that is a discussion that should be included in a list of items to be brought up with the Jackson School Board when discussing tuition contracts. Mr. Perley pointed out we do pay staff, we are providing an outside service that they cannot provide themselves or would cost significantly more if providing it themselves. Ms. Kelemen said she would have to look at the numbers. Dr. Nelson noted there are other options for them. **Motion carried by unanimous vote.**

E. Consider Approval of Agreement with Jackson School District for Library Media Specialist Supervision Services – Motion by Mr. Murphy, second by Ms. Kelemen, to approve agreement with Jackson for Library Media Specialist Supervision Services. Carried by unanimous vote.

9. Administrators' Reports:

A. Principal – Mr. Voci reported a total electrical retrofit has been completed, i.e. when walking into the gym the lights automatically go on. He stated after 7 years it will mean a saving of \$15,000 to \$17,000 a year. He reported that he and Earl Medeiros are updating the Facilities Plan. First priority is to replace the back boiler (\$19,000). They will be looking into getting an energy grant for replacing

that and it will pay for itself over time. He stated the bathrooms are done and came out awesome - we are “set and ready to go.”

B. Superintendent – Dr. Nelson reminded the Board the SAU Executive Board meeting is to be held on Aug. 13th at the SAU Office at 6:30 p.m. Teachers will be back on Aug. 31st, students coming in on Sept. 3rd and 4th.

Dr. Nelson reported he met with the Madison SAU 13 Study Committee last week and suggested the direction they need to go is to have SAU 13 as a total Board look at the merger study with SAU 9 in the next year. He noted if they (SAU 13) pull out there would be no place for Tamworth and Freedom to go. He has made the same recommendation to Tamworth. Both seemed to agree that is the logical thing to do.

Mr. Fabrizio noted the reason for the split was they did not feel they got the services/support they needed. He said the other problem was that Conway controlled the Board with a weighted vote. Dr. Nelson pointed out that has not happened since he has been here.

Ms. Harlow made note that Bob King’s letter says there is no legal mechanism that allows SAUs to merge. Dr. Nelson said there is a way to do it. They have looked at various scenarios, there is no law specifically written to bring them together, it is not a legislative act, it is an action that communities would handle.

10. Board Member Issues – Board Discussion:

Ms. Kelemen reported she cannot find the Bartlett link on the SAU 9 website. Dr. Nelson advised there will be a new SAU 9 website, a revamping, with better links making it easier to use.

Ms. Harlow noted an article in the newspaper regarding the NH Retirement issue and questioned why does Bartlett not agree that we all should pay toward that? Dr. Nelson stated it came to Conway.

11. Public Comments: Mr. Fabrizio questioned the Attitash/Bartlett Aspiration Compact. Mr. Voci stated they dissolved it, the funds are sitting at NH Charitable Foundation – they gave away scholarships to Bartlett kids. Now all outgoing seniors are getting a \$200 scholarship when they apply, until that money dries up; once that happens it goes to NHCF and they choose. NHCF gives away 80% of the interest, they take the applications and decide how they are going to divvy it up.

Mr. Perley stated he could not find any mention of that scholarship. Mr. Voci assured him it is there – it is awarded at the end of July or August. He stated it is a Kennett Guidance issue. Dr. Nelson suggested tracking it down and bringing an answer back to the Board in Sept.

Mr. Fabrizio questioned whether there is any accounting of it available. Mr. Voci stated we get a report quarterly. It is under ABAC.

Mr. Fabrizio questioned whether we are still teaching Civics at Kennett. Dr. Nelson said it is a required course.

Mr. Fabrizio questioned approval of bonuses (noted on the Agenda), questioning what bonuses we offer. Ms. Harlow said it is for teachers, it is the last year of the contract.

Mr. Fabrizio said regarding the cafeteria, previously a committee of one (Mr. Fabrizio) was set up and he met with the cafeteria supervisor monthly on where she stood. He stated they had no deficit problem after that, that system worked well, there was no shock at the end of the year. He questioned whether surplus food is still available and was told there are some commodities available. Mr. Voci said he gets a report from cafeteria staff monthly. He noted also the number of student days affects it. He stated Shannon is doing an awesome job. Ms. Kelemen added she does not feel she is getting the recognition she deserves.

Mr. Fabrizio questioned free and reduced lunch. Mr. Voci said it is “going through the roof,” they started at 16%, were almost at 30% at the end of the year.

There was discussion of funding for various activities, i.e. seven parents expressed they could not afford the \$140 for the annual hike. Mr. Voci stated the policy is that no kid will be denied a chance to go. Mr. Perley suggested they have to prioritize according to importance and how we can make it happen. Mr. Voci explained all that the COBB fund does. Mr. Fabrizio stated he was not aware of that fund and suggested an appeal for donations to the COBB fund would create awareness.

- 12. Non Public Session – At 6:50 p.m. Motion was made by Ms. Kelemen, seconded by Mr. Murphy and carried by unanimous roll call vote, that the Board adjourn to non public session under RSA 91-A:3, II.**

Nonpublic Session Minutes

The Superintendent provided the Board with a report on one of the school district personnel.

Motion was made by Ms. Kelemen, seconded by Mr. Murphy, to return to public session and adjourn. The motion passed unanimously.

Respectfully submitted,

Gail T. Currier, Recording Secretary