

MINUTES OF MEETING
BARTLETT SCHOOL BOARD
Josiah Bartlett School library
September 1, 2009

1. **Call to Order:**
The Bartlett School Board met at 6:00 p.m. Present were: Vicki Harlow, Michael Murphy, Nancy Kelemen, Rob Clark, Dan Perley, Dr. Carl Nelson and Joe Voci. There were two members of public/staff present.
2. **Approve Minutes (8-4-09): Motion made by Mr. Clark second by Ms. Kelemen, to approve the Minutes of the Aug. 4th meeting as circulated. Motion carried with 4 votes in the affirmative and 1 abstention (Mr. Clark).**
3. **Presentation of School Programs/FYI Items:** Mr. Voci provided calendar of upcoming events for the month of September.
4. **Public Comments:** Bill Fabrizio made reference to his inquiry regarding ABAC made at the Aug. 4th meeting. Mr. Voci explained it is no longer a function of this Board, noting that originally ABAC was supposed to be a community/Attitash relationship. The person responsible for the paperwork moved and all pertinent information was forwarded to Anchor Accounting Service who went through it entirely to make sure it was all “clean.” Mr. Voci was no longer involved and NH Charitable Foundation became involved. He said it was decided we could not put the matching funds into NHCF; however, there were two classes remaining who had been promised scholarships from this fund. He said it was then decided that 80% of monies earned and interest would be given away in scholarships. Now the Foundation handles it and scholarships are sent directly to the Foundation. Mr. Voci reported there are two scholarships – everyone can get the one for \$200, for the larger one they have to go through NHCF. It is for Bartlett students.

Mr. Fabrizio said there should be some notification from the Foundation to the school stating how much is in there, who receives it, and notice in the annual report so that there is an awareness that it is still there. Mr. Perley said a student can make one blanket application and they plug it into the ones that student qualifies for. Mr. Voci will supply copy of an accounting.
5. **Old Business:** None.
6. **Instructional Issues:** None
7. **Consider Personnel Actions:**

Motion was made by Mr. Clark, seconded by Ms. Kelemen, to approve Items 7, A through D as a consent agenda. Carried by unanimous vote.

- A. Accept Resignation of Jay Barnett** [Bus Driver – effective 8/7/09]
- B. Accept Resignation of Wendy Pope** [Special Education Assistant – effective 8/12/09]
- C. Accept Retirement of Earl Medeiros** [Maintenance Supervisor – effective 8/27/10]. Mr. Voci suggested a meeting with Jim Hill to draft a job description. Dr. Nelson noted also a Search Committee needs to be formed. Mr. Voci noted a stipend needs to be established for the summertime for the transition to a new maintenance supervisor.

The consensus was that these resignations would be accepted, with regret.

- D. Election of Erin Silver as Middle School Inclusion Facilitator** – Mr. Clark asked for explanation of “Inclusion Facilitator.” Mr. Voci stated it is an IDEA fund position for a person to be in the classrooms with teachers to help support those students to be successful in the classroom. It is grant funded.

Mr. Clark’s motion carried by unanimous vote.

8. Business Affairs:

- A. 2009-10 Budget Status Report – FYI** – Report provided.
- B. FYI – Budget Transfer between Functions** – General Supplies to replacement furniture (\$855.) Mr. Perley questioned whether there were fire code issues with the furniture. Mr. Voci stated all the couches had to be removed; the new futons meet all code requirements.
- C. FYI – Surplus Items** - six computers, one monitor, broken and/or obsolete, declared surplus.
- D. FYI – Surplus Item (Refrigerator)** – 2-door reach-in refrigerator in kitchen is broken and needs to be declared surplus.
- E. 2008-09 Summary of Expenses and Receipts** – Dr. Nelson reported \$233,045 will be used to offset the tax rate: \$92,000 is revenue we did not anticipate in tuition, Medicaid reimbursement, and Catastrophic Aid; \$140,000 is money we budgeted but did not have to spend (regular education about \$70,000, and salaries in cases where someone left and replacement hired at a lower rate of pay), also we saved money in occupational therapy and School Board services. Dr. Nelson said some savings could also be credited to the fuel situation. He noted overall this means taxes should go down, a flat line budget was projected.

Mr. Clark stated this shows we are doing things right, some of this could have been spent if not for the fiscal responsibility shown.

9. Administrators' Reports:

A. Principal – Mr. Voci reported everything is ready and set to go for the opening of school on Sept. 4th and all are looking forward to having the kids back. He noted also there has not been much of a turnover in staff which helps in making re-entry really easy; the new hires will fit in well. Dr. Nelson reported there have been good hires throughout the entire SAU, a good cross section of people. Ms. Harlow praised Mr. Voci for his ability to motivate people, describing him as a “master of inspiring people.”

B. Superintendent – Dr. Nelson announced there will be an SAU Board meeting on Sept. 10th at Kennett Middle School at 6:30 p.m., and a Joint SAU Board meeting on Sept. 24th at Kennett High School at 6:30 p.m.

Dr. Nelson noted also the first negotiating session with BEA will be held on Sept. 2nd in Bartlett.

10. Board Member Issues – Board Discussion:

Mr. Clark noted recent question of the area covered by art work on walls of schools. Mr. Voci made reference to a newsletter for public schools which discusses “key messages” in schools and question of whether it refers to 20% of the entire walls or 20% of an individual wall. He noted presently we are within the 20% of the entire walls.

Mr. Voci also had met with the Fire Chief who inspected the facility and requests that the storage area under the stairs be sheet rocked. (Fire Chiefs now are responsible for sending their reports to the Fire Marshal.) Mr. Voci said he will probably go to the Selectmen to talk about what kind of school they would like to see after they have received the letter from the Fire Chief. Dr. Nelson suggested also talking to Ed Murdough of the Dept. of Education.

Mr. Voci stated he has brought in Contractor, Bill Duggan, who will quote a price on removing the bulletin boards and replacing with smaller bulletin boards. Mr. Clark commented one common complaint about the new high school was there is nothing on the walls.

Mr. Perley questioned whether there has been any discussion regarding the H1N1 flu. Mr. Voci reported he has met with staff and the school nurse and held a long video conference today. The school nurse’s recommendation is to have hand sanitizer available for grades 3 thru 8, with a special non-alcohol based hand sanitizer for K thru 2. He noted that every Friday there will be a newsletter addressing the issue and advising if children are sick to not send them to school as it is a highly contagious, low level flu. Mr. Perley noted the contagious period is

before you present the symptoms, and it was noted that the germ only lives in a room for 3 to 8 hours.

Dr. Nelson stated we will be following State of NH guidelines, that the administration is as on top of it as they could possibly be at this juncture, and has been in touch with the hospital. They are filing a preliminary application for inoculations.

11. **Public Comments:** None.
12. **Non Public Session – At 6:40 p.m. Motion was made by Ms. Kelemen, seconded by Mr. Clark and carried by unanimous roll call vote, that the Board adjourn to non public session under RSA 91-A:3, II.**

Nonpublic Session Minutes

The Superintendent discussed a student request and the Board provided direction.

The Superintendent discussed the upcoming BEA negotiations.

Motion was made by Ms. Kelemen, seconded by Mr. Clark and carried unanimously, that the Board return to Public Session and adjourn.

Respectfully submitted,

Gail T. Currier, Recording Secretary