

**MINUTES OF MEETING  
BARTLETT SCHOOL BOARD  
Josiah Bartlett School Library  
January 5, 2010**

**1. Call to Order:**

The Bartlett School Board met at 6:00 p.m. Present were: Vicki Harlow, Michael Murphy, Nancy Kelemen, Rob Clark, Dan Perley, Dr. Carl Nelson and Joe Voci. There was one staff member present.

**2. Approve Minutes (12-8-09): Motion by Ms. Kelemen, second by Mr. Perley, to approve the Minutes of the Dec. 8<sup>th</sup> meeting as circulated. Motion carried by unanimous vote.**

**3. Presentation of School Programs/FYI Items: None.**

**4. Public Comments: None.**

**5. Old Business: None.**

**6. Instructional Issues:**

**A. Consider First Reading of Policy IKEA – Pupil Progression Plan – Motion by Ms. Kelemen, second by Mr. Murphy, that the Board approve Policy IKEA, Pupil Progression Plan, at first reading.** Discussion: Mr. Perley questioned whether by having this protocol in place the District will be financially liable for those who cannot provide it (for instance, immunizations against communicable diseases as required, or health examinations) for themselves. Mr. Voci told him no. Dr. Nelson noted if that were the case they would then sign them up for the “Healthy Kids” program. Ms. Kelemen questioned whether this policy is SAU 9-wide. Mr. Voci said he had taken portions from Jackson and Conway policies and created one for Bartlett.

Mr. Clark questioned whether it is standard. Dr. Nelson stated it is, that it varies from state to state; however, there is a requirement in NH to have a policy passed by the Board - this is adopted for Bartlett. Upon question of how often these policies are revisited, Dr. Nelson said all policies should be reviewed within a two-year period of time. **The motion carried by unanimous vote.**

**B. Recommendation for 2010 Eighth Grade Class Trip – Motion made by Mr. Murphy, second by Ms. Kelemen, that the 2010 8<sup>th</sup> Grade class trip be approved as recommended. Motion carried by unanimous vote.** [The proposed trip would be a two day trip to Kennebec River in Maine, to include games, dinner/dance and white water rafting.]

**7. Consider Personnel Actions: None.**

**8. Business Affairs:**

**A. 2009-10 Budget Status Report – FYI** – Report provided; Dr. Nelson commented the District is “still in good shape.”

**9. Administrators’ Reports:**

**A. Principal –**

**1. FYI – School Fire and Life Safety Inspection Report** - Mr. Voci reported that Mr. Medeiros is working on some items that need to be done in order to bring the school into full compliance with new code requirements such as the need for certain storage cabinets (in this year’s budget), strobe lights for the stage, 15 pull stations that need to be redone, new wall mounted power strips with surge protectors, exit signs for all classrooms. It was noted also that crowd evacuation training will be done (no cost). He will then bring it before the Facilities Committee.

Upon question of going out to bid, it was noted the work will be accomplished by various companies. Mr. Voci estimated it could cost \$15,000 to \$20,000 by the time it is completely done. Mr. Clark said he would like to see it as a warrant article. Dr. Nelson offered to draft a Fire Safety Compliance warrant article, stipulating a not-to-exceed figure, after Mr. Voci has obtained prices.

A very favorable report by the Dept. of Education visitation team was provided, with the conclusion that “schools in the Mt. Washington Valley are providing the children of the eleven communities with an outstanding opportunity for education that exceeds minimum state requirements.” With regard to JBES in particular, the State offered a clear YES! In answer to the question “Does the school appear to meet the State standards and requirements?” It was noted no actions are recommended.

Mr. Voci reported that JBES had its first Friday activities night prior to the holiday break which was attended by 55 kids. They had a good time and were well behaved. He stated they are hoping to obtain a grant for next year’s program.

Mr. Clark called attention to the fact that Ms. Emery has produced during the many years she has been on the faculty of JBES over \$1 million in grants. Mr. Voci pointed out that she is an outstanding grant writer. He also expressed appreciation for the annual community support for the \$14,000 technology grant matching funds, which he believes plays a part in JBES being awarded that grant.

2009 Christa McAuliffe Technology Conference – Mr. Voci reported that two JBES teachers, Leslie Fisher and Annette Lamb, had participated in the Christa McAuliffe Technology Conference, an opportunity which was afforded to them through professional development funding.

**B. Superintendent**

Dr. Nelson acknowledged the school approval report by the DOE.

It was noted that there will be no Executive Board meeting this month; the Joint Boards meeting is to be held on January 28<sup>th</sup> at 6:30 p.m. at the KHS Auditorium to review Program of Studies; the next regular SAU Board meeting will be held on Feb. 25<sup>th</sup> in Jackson.

Dr. Nelson noted the Superintendent evaluation has to be done by the end of January for review by the Chairman.

Ms. Harlow commented that at the last SAU 9 meeting there was discussion of Dr. Nelson communicating with SAU 13 regarding obtaining copies of reports dealing with consolidation. Dr. Nelson reported he has been in touch with all three and has obtained a consolidation report and newsletter which will be included in the packet for the Feb. 25<sup>th</sup> meeting.

**10. Board Member Issues – Board Discussion:**

**A. Committee Reports** – Ms. Harlow reported that the SAU 9 Board did meet for a budget review, there were few questions.

**B. Consider Appointment of Norman Head as School District Moderator Pro Tempore – Motion made by Ms. Kelemen, second by Mr. Murphy and carried by unanimous vote, to appoint Norman Head School District Moderator Pro Tempore for the upcoming annual District meeting.**

Ms. Harlow acknowledged staff member, Marsha Smith, expressing thanks for the fine work the staff has done.

**11. Public Comments:** None.

**12. Non Public Session – At 6:30 p.m. Motion was made by Mr. Murphy, seconded by Ms. Kelemen and carried by unanimous roll call vote, that the Board adjourn to non public session under RSA 91-A: 3, II.**

Nonpublic Session Minutes

The Superintendent reported on a personnel matter.

**Motion was made by Mr. Murphy, seconded by Ms. Kelemen, to return to Public Session and adjourn. The motion passed unanimously.**

Respectfully submitted,

Gail T. Currier, Recording Secretary