

**MINUTES OF MEETING
BARTLETT SCHOOL BOARD
Josiah Bartlett School Library
October 6, 2009**

1. **Call to Order:**

The Bartlett School Board met at 6:00 p.m. Present were: Vicki Harlow, Michael Murphy, Nancy Kelemen, Rob Clark, Dan Perley, Dr. Carl Nelson and Joe Voci. There were two members of the public present.
2. **Approve Minutes (9-1-09): Motion made by Mr. Clark, second by Mr. Murphy, to approve the Minutes of the Sept. 1st meeting as circulated. Motion carried by unanimous vote.**
3. **Presentation of School Programs/FYI Items:** None.
4. **Public Comments:** Lloyd Jones questioned enrollment numbers. Mr. Voci estimated that 21 students had left, and there were 30 new students. He will provide exact numbers to Mr. Jones on Wed.
5. **Old Business:** None.
6. **Instructional Issues:** None
7. **Consider Personnel Actions:**
 - A. **Increase the Hours of Sarah Rowe – Motion made by Mr. Clark, second by Mr. Murphy, that the hours of Sarah Giroux Rowe be increased as recommended.** It was noted this was necessary due to transportation constraints. Hours would be increased from 35 to 38 hours per week. When Ms. Harlow questioned “transportation constraints,” Mr. Voci explained the Special Ed Bus does not have time to pick up the student and drop them off at normal school hours because of other pick ups and drop offs she has across SAU #9. It is less expensive to hire Sarah than to hire a cab. **Motion carried by unanimous vote.**
8. **Business Affairs:**
 - A. **2009-10 Budget Status Report – FYI –** Report provided; Dr. Nelson commented the District is “in good shape” presently.
 - B. **Consider Leasing a Snack Vending Machine for the Cafeteria –** Samples of healthy snacks were provided. The contract is for one year, but the school can opt out if they so choose. The monthly lease payment would be \$119.96 for 10 months per year. Mr. Clark expressed concern that after the four year lease is up the machine might not be worth very much, and questioned why not have someone such as Reliable Vending come in and stock it. Mr. Voci said we would

not get any profit from that. We would not own this machine (if it breaks down). Mr. Clark wished to know what kind of profit we would see if spending \$119 per month. Mr. Voci did not know. He said the first consideration is that the snacks are good for the kids and will be priced reasonably. Mr. Clark questioned if leasing the machine for four years and after three years it fails, will we get another machine? Mr. Perley pointed out there is an “opt out” clause which will be reviewed annually and we can say “replace it or we are done.” Dr. Nelson said he would think we would not want to own the machine. Mr. Murphy questioned whether during the summer months we will still be able to get vending service? Mr. Voci advised we will because we will be filling it ourselves. **Motion carried by unanimous vote.**

Mr. Clark questioned how much use the water machine gets. Mr. Voci told him not very much, and expressed the need to put in a nice bubbler.

9. Administrators’ Reports:

A. Principal – Success Reports - Mr. Voci stated Frank Rodericks returned this year to speak with students. He is an Aeronautical Engineer and a Mechanical Design Engineer with United Space Alliance, a contractor to NASA. Mr. Rodericks brought with him slides of the space shuttle and space station which were fascinating.

Mr. Voci provided a Success Report on Unified Arts Bonding Days. The Unified Arts team presented a series of opening week activities for the students based on this year’s theme “the human brain.” Bonding days are designed to help classrooms develop a sense of community and assist students in transitioning to a new grade.

Animation-ish Workshop – This was a presentation by the Unified Arts team on a website which helps students design animation for movies, greeting cards, websites, and presentations for school projects which they can then share with the world.

Success Report on Internet Safety – Ms. Kelemen commented that Ms. Emery had offered a program dealing with internet safety for K-8, as well as a presentation for parents after school, which opened parents’ eyes about how such things as Facebook affect the kids going to college. Ms. Kelemen said she is surprised that Kennett High School does not have this, it is a free service offered to schools. Dr. Nelson said he will pass that information on to the Principal.

Mr. Voci noted that other activities held were: NECAPS, a hike, and the trip to Ferry Beach, all of which “went off without a hitch.”

B. Superintendent – Dr. Nelson announced there will be an SAU Executive Board meeting on Oct. 8th at the SAU Office at 6:30 p.m. The next regular SAU Board meeting will be held on Nov. 12th at 6:30 p.m. in Eaton.

1. Budget Guidelines for 2010-11 – Dr. Nelson suggested staying as flat as we can this year, developing a fundamental operating budget with a sense it should be as close to zero as possible. Mr. Clark noted that last year worked well figuring out the negative 10% and then coming in as close to zero as possible. Mr. Voci noted he had met with the teachers to develop that budget, which showed an increase of 3.1%, but he feels with the fuel situation this year we will be below that. Dr. Nelson reported the SAU just locked in for 18 months at \$2.36 per gallon, noting this helps in knowing what to budget.

10. Board Member Issues – Board Discussion:

Ms. Harlow questioned whether there has been much illness in the school thus far this year and was assured there has not.

Ms. Harlow reported she had visited a school in Stowe which had a huge windmill, noting there has been some discussion of putting some windmills on the roof. Mr. Voci said initial cost is huge. Mr. Clark noted also the lack of sustained winds would be a problem in this area.

Mr. Voci noted one thing that will help with energy costs is the lighting retrofit; also replacing the last boiler which can be done through Smart Save. This program would replace the boiler at no cost to taxpayers, paid for with fuel savings.

A. Committee Reports – Ms. Harlow reported on the SAU Joint Board meeting, noting SAU 9 has updated its website. Ms. Kelemen praised them for that in that Bartlett now has a link, including a calendar. Ms. Harlow noted also that SAU 9 target goals for the next four years were discussed, as well as a new Behavior Matrix.

Ms. Kelemen reported she had attended the all-school assembly which was great, and she commended Mr. Voci and the staff for their efforts.

Ms. Harlow asked for suggestions for Resolutions to be submitted to NHSBA. There were none offered.

Mr. Clark questioned the possibility of getting the gates which block off the playground replaced. Mr. Voci advised there is money in the budget to replace them and to fix the fence around the trash receptacles.

11. Public Comments: None.

- 12. Non Public Session – None.**
- 13. Adjournment – Motion by Ms. Kelemen, second by Mr. Perley, that the meeting be adjourned at 6:35 p.m.**

Respectfully submitted,
Gail T. Currier, Recording Secretary